



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: Effective January 2022,
Board of Education meetings begin at 6:00 p.m.

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
February 1, 2022**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

	<u>Page #:</u>
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2. District Mission	
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	11
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	12
<i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i>	

Business Services

- 2.1. Approval/Ratification of Revolving Cash Report** 27
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.2. Acceptance of Donations, Grants, and Bequests** 29
It is recommended that the Board of Education accept the donations, grants, and/or bequests listed in the item for the District and authorize administration to send a letter of appreciation on behalf of the governing Board.
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 30
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of December 2021.
- 2.4. Authorization to Sell/Dispose of Surplus Items** 35
It is recommended that the Board of Education declare the described items as surplus with a value of \$2,000.00 or less and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.5. Acceptance of 2020-21 Audit Report** 38
It is recommended that the Board of Education accept the 2020-21 audit report as submitted.
- 2.6. Approval to Contract with Cable Pipe & Leak Detection for Carlton Oaks Asphalt Replacement Project** 39
It is recommended that the Board of Education approve contracting with Cable Pipe & Leak Detection to locate and map underground utilities at Carlton Oaks School in order to incorporate this information into bid specifications for replacement of asphalt.
- 2.7. E-Rate Competitive Bid Process: Award of Bid to Datel Systems to Provide New OM4 Fiber Optic Cabling** 41
It is recommended that the Board of Education award the bid for new fiber optic cabling to Datel Systems, Inc.
- 2.8. E-Rate Competitive Bid Process: Award of Request for Proposal to Datel Systems, Inc., for the Acquisition and Installation of the Wireless Network** 43
It is recommended that the Board of Education award the acquisition and installation of the wireless network as described in the formal Request for Proposal to Datel Systems, Inc.

Educational Services

- 3.1. Authorization to Submit Equipment Purchase Approval Request to CDE and Approval of Contract for Demolition Work for the Expansion of State Preschool Classroom** 47
It is recommended that the Board of Education authorize to submit the Equipment Purchase Approval Request to CDE and approve the contract for demolition work for the expansion of State Preschool Classroom.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 50
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Short-Term Services Agreement** 52
It is recommended that the Board of Education approve the short-term service agreement.

E.	DISCUSSION AND/OR ACTION ITEMS	53
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Appointment of Director, Out-of-School Time Programs</u> It is recommended that the Board of Education appoint Chrishaun Green, as Director, Out-of-School Time Programs, effective February 2, 2022.	54
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report for the month of December 2021.	55
	Human Resource/Pupil Services	
3.1.	<u>Approval to Accept the Creating Opportunities in Preventing and Eliminating Suicide (COPES) Grant Funds</u> It is recommended that the Board of Education accept the COPES grant funds.	58
F.	BOARD POLICIES AND BYLAWS	69
1.1.	<u>Second Reading: Revised Board Policies (BP):</u> <ul style="list-style-type: none">• BP 1312.3 – Uniform Complaint Procedures• BP 5148.2 – Before/After School Programs• BP 5148.3 – Preschool/Early Childhood Education It is recommended that the Board of Education adopt revised Board Policies: Uniform Complaint Procedures (BP 1312.3); Before/After School Programs (BP 5148.2); and Preschool/Early Childhood Education (BP 5148.3) being presented in a second reading.	70
1.2.	<u>First Reading: Revised Board Policies (BP) and Board Bylaw (BB):</u> <ul style="list-style-type: none">• BP 6170.1 – Transitional Kindergarten• BB 9320 – Meeting and Notices Revised Board Policies Transitional Kindergarten (BP 6170.1) and Meeting and Notices (BB 9320) are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	89

G.	EMPLOYEE ASSOCIATION COMMUNICATION	107
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	107
I.	CLOSED SESSION	107
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	107
K.	ADJOURNMENT	107

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on February 15, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the February 1, 2022, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. SSD Proud Moments
2. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Enrollment Report
 - 1.3. Claims Against the District

**DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH FEBRUARY 01, 2022**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
 Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
 Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X		313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X		8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X		10963 Columbus St	09/07/21	1,312	\$4,434.95	HC
X			8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X		8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X		401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X		313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
X			8701 Cuyamaca St	11/22/21	969	\$397.29	PA
	X		9223 Dalehurst Rd	11/24/21	715	\$2,416.70	SC
	X		1341 Clove St	12/02/21	510	\$1,723.80	PD
	X		10653 Holborn Ct.	12/03/21	749	\$2,531.62	HC
	X		10723 Valor Pl	12/21/21	522	\$1,764.36	HC
	X		8657 Rumson Dr	01/10/22	869	\$2,599.22	CO
	X		11305 Canyon Park Dr.	01/13/22	1,000	\$3,380.00	PD
	X		9369 Prospect Ave	01/14/22	1,000	\$3,380.00	PA
TOTAL PAGE 1						\$288,588.69	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

**Santee School District
ENROLLMENT REPORT
1/28/2022
Month 7 Week 1
School Week 25**

SCHOOL	REGULAR ED													SPECIAL ED													Total All					
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	01/28/22	01/29/21	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	01/28/22	01/29/21	# Diff	% Diff	01/28/22	01/21/22	# Diff
Cajon Park		9	72	72	81	85	94	104	98	92	112	819	886	-67	-7.6%	10	7	6	5	6	10	5	8	6	63	67	-4	-6.0%	882	881	1	
Carlton Hills	9	24	47	58	51	53	58	57	61	75	70	563	646	-83	-12.8%	9	9	3	8	5	4	3	3	5	49	32	17	53.1%	612	611	1	
Carlton Oaks			84	76	71	86	81	82	104	83	89	756	778	-22	-2.8%	7	6	9	6	12	6	10	9	5	70	71	-1	-1.4%	826	824	2	
Chet F. Harritt	10	12	60	63	70	68	70	52	74	46	48	573	602	-29	-4.8%	0	0	0	0	0	8	5	6	4	23	11	12	0.0%	596	592	4	
Hill Creek	9	24	70	80	78	76	79	69	61	54	60	660	713	-53	-7.4%	1	4	4	4	6	6	0	0	0	25	25	0	0.0%	685	684	1	
Pepper Drive	7		56	71	67	86	91	96	84	89	122	769	809	-40	-4.9%	0	0	0	0	0	0	0	0	0	0	10	-10	-100.0%	769	767	2	
Pride Academy	21		72	75	81	47	51	72	67	54	51	591	502	89	17.7%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	591	591	0
Rio Seco			96	94	87	85	97	112	90	111	103	875	882	-7	-0.8%	6	9	8	4	6	10	8	6	6	63	44	19	43.2%	938	939	-1	
Sycamore Canyon	19	48	56	58	41	53	39	26	0	0	0	340	352	-12	-3.4%	0	0	0	0	0	0	0	0	0	0	11	-11	0.0%	340	337	3	
SUBTOTAL	35	109	605	645	644	627	674	683	665	604	655	5946	6170	-224	-3.6%	1	36	35	30	29	35	38	31	32	26	293	271	22	8.1%	6239	6,226	13
Alternative School	1	7	5	5	7	9	5	8	4	4	4	55	27	28	103.7%	1	1								2				57	56	1	
Santee Success									3	1		4	1	3	300.0%										0	0	0	0.0%	4	4	0	
NPS												0	0			0	0	1	0	1	1	3	2	4	12	13	-1	-7.7%	12	12	0	
SUBTOTAL	7	5	5	7	9	5	8	7	5	5	5	59	28	31	110.7%	0	1	1	1	0	1	1	3	2	4	14	13	1	7.7%	73	72	1
TOTAL	35	109	612	650	649	634	683	688	673	611	660	6005	6,198	-193	-3.1%	1	37	36	31	29	36	39	34	34	30	307	284	23	8.1%	6312	6,298	14

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	882
Carlton Hills	0	13	625
Carlton Oaks	0	0	826
Chet F. Harritt	0	14	610
Hill Creek	0	15	700
Pepper Dr	0	16	785
Prospect Ave	0	0	591
Sycamore Canyon	96	0	436
Total PK/EAK	96	58	154

Total Enrollment Including PK
6466

CLAIMS AGAINST THE DISTRICT

The following claim was received by Business Services and was settled by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Alphonse Street	January 3, 2021	Property Damage
Carlton Hills School	January 10, 2021	Property Damage

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
February 1, 2022

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- January 18, 2022, regular meeting minutes
- January 25, 2022, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

January 18, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Bonner Montler, Director of Assessment and Learning Support, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Levens-Craig presented the agenda for approval. Member Fox moved approval.

Motion:	<u>Fox</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

President Levens-Craig shared she would be spotlighting something positive from each school at every meeting and read the following message from Tim Dobbins, Principal, Cajon Park School:

As we all know, times are challenging right now. However, at every turn, there are opportunities to look for positives; to focus on those shining rays of light. Friday was one of those times where we REALLY felt the strain with multiple, essential employees out in our front office, including the two of the most important people in our amazing secretary and health clerk.

Honest talk? I was worried as to how we would even handle the calls, cases and normal everyday routine without those people. A few prayers

and a drive to work with some anxiety later, I was stunned and here is why:

I put out the call to all those who would hear, and the support started pouring in to us. An email was received from Maintenance offering to help put in work orders. A communication from our wonderful District Nurse was sent, telling me that she was entering positives into the spreadsheet. Teachers sent me messages saying that they could cover a duty and help with anything after their day was over. A sub was sent from another school. Amazing!

Then, to add the final warmth to that glow in the midst of the looming darkness, a secretary was sent to help us from the District Office. I was happy, but became joyous when I found out who it was. Turns out, Ms. Shannon Borden, (who is amazing and related to the just as amazing Stephanie Borden through marriage) was in fact Shannon Coyle, who was not only my student when I taught 6th grade in Cajon Valley, but ALSO the daughter of the wonderful family that provided daycare to my own daughter when she was an infant.

I was overwhelmed, but this time in an amazingly positive way.

This is Santee. This is our District. This is how we support each other in times of crisis, and this is how I remain so proud of who we are and what we are continuing to accomplish. This kind of teamwork is what makes us able to meet the needs of our students every day, academically and emotionally.

So, thank you to everyone who made our day a little better at Cajon Park through your outpouring of kindness and help. We are here for you when you need us as well.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

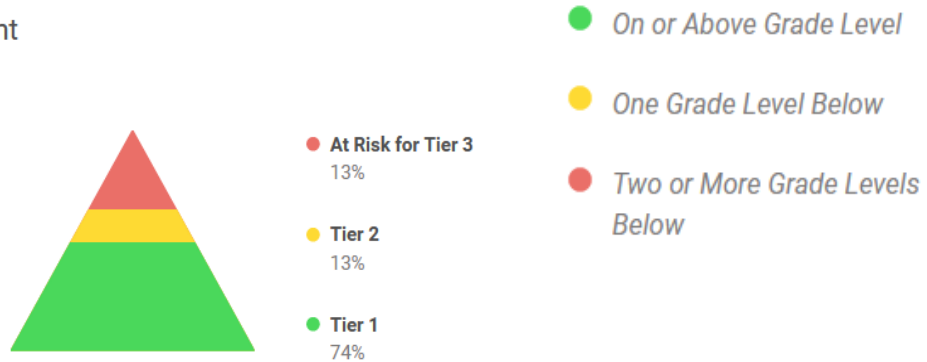
2. Spotlight on Education: 2021-22 Trimester I District Assessment Results

Superintendent Baranski shared Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment and Learning Support, would be presenting District assessment results for Trimester 1. The presentation would include an overview of multiple assessment measures, how these results relate to two (2) District Local Control Accountability Plan (LCAP) goals, and ongoing support for improving student learning. Dr. Pierce shared the presentation also included a component of the Supplement to the annual LCAP reporting of local assessment data, as required by the state for the 2021-22 school year.

Mr. Montler explained iReady Data, K – 8th Grade Beginning-of-Year Reading Diagnostic. Results showed 74% of students in Tier 1 (on or above grade level); 13% in Tier 2 (one grade level below); and 13% At-risk for Tier 3 (two or more grade levels below). A comparison of 2020 data to 2021 showed a 4% decrease in Tier 1; a 2% increase in Tier 2; and 2% increase in Tier 3. Mr. Montler shared Placement by Domain (Phonological Awareness, Phonics, High-Frequency Words, Vocabulary, Comprehension: Literature; and Comprehension: Informational Text).

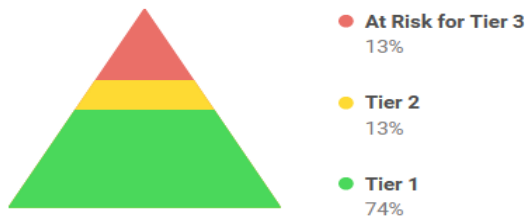
2021-22 iReady Data, K - 8th Grade
 Beginning-of-Year Reading Diagnostic – Beginning-of-Year View

Overall Placement

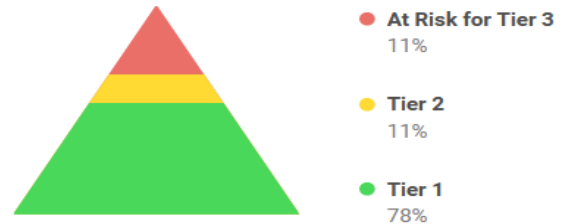


2021-22 iReady Data, K - 8th Grade
 Reading: Beginning-of-Year Diagnostic – Comparison to 2020

2021



2020



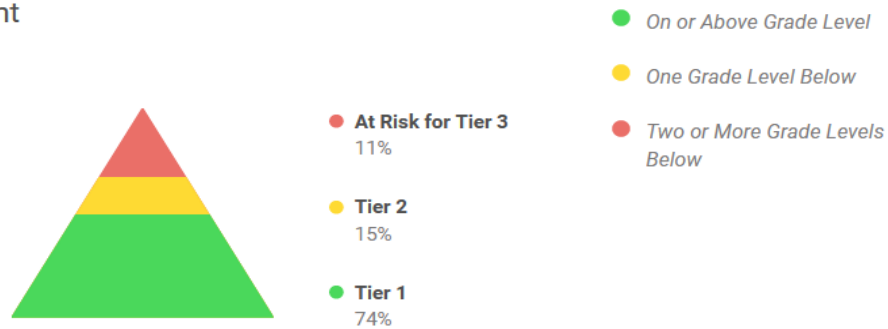
Placement By Domain



Mr. Montler shared iReady Data, K – 8th Grade Beginning-of-Year Math Diagnostic. Results showed 74% of students in Tier 1 (on or above grade level); 15% in Tier 2 (one grade level below); and 11% At-risk for Tier 3 (two or more grade levels below). A comparison of 2020 data to 2021 showed a 1% decrease in Tier 1; a 1% increase in Tier 2; and 1% increase in Tier 3. Mr. Montler shared Placement by Domain (Numbers and Operations; Algebra and Algebraic Thinking; Measurement and Data; and Geometry.

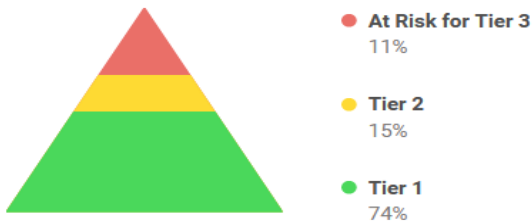
2021-22 iReady Data, K - 8th Grade
 Beginning-of-Year Math Diagnostic – Beginning-of-Year View

Overall Placement

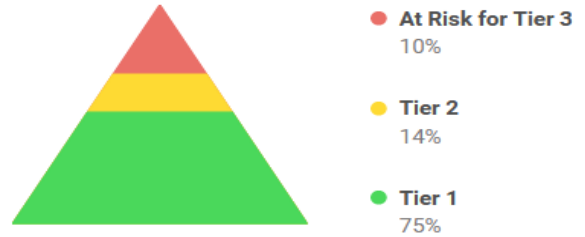


2021-22 iReady Data, K - 8th Grade
 Math: Beginning-of-Year Diagnostic – Comparison to 2020

2021

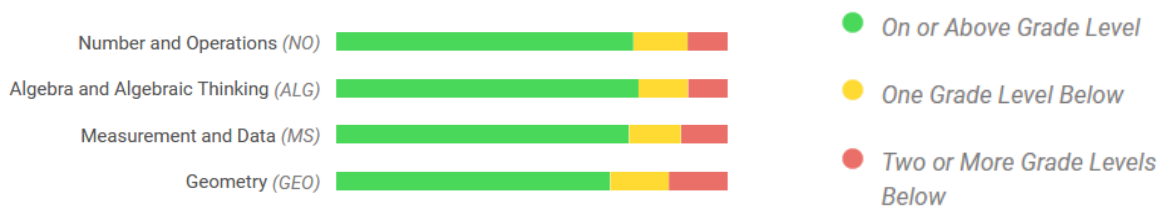


2020



2021-22 iReady Data, K - 8th Grade
 Beginning-of-Year Math Diagnostic – Beginning-of-Year View

Placement By Domain



Mr. Montler provided an overview of the 1st Trimester (near or above standard) SBAC Interim Assessment Block Data for grades 3 – 8, for English language arts and mathematics; and compared the 2020 1st Trimester to the 2021 1st Trimester data. In third-grade ELA, he noted an 8.2% increase; and a 12.3% increase in math. Fourth-grade ELA showed a 5.1% increase; and a 11.4% in math. Fifth-grade ELA showed 5.0% increase; and a 7.2% increase in math. Sixth-grade ELA showed a 3.6% decrease; and a 9.0% increase in math. Seventh-grade ELA showed a 0.1% increase; and a 3.4% increase in math. Eighth-grade ELA showed a 2.6% increase; and a 3.9% increase in math.

SBAC Interim Assessment Block Data

1st Trimester Data – Near or Above Standard

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
3rd Grade ELA IAB									
ELA Total	13.2%	47.8%	39.0%	19.9%	49.4%	30.8%	61.0%	69.2%	8.2%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
3rd Grade Math IAB									
Math Total	17.4%	41.7%	40.9%	20.5%	50.9%	28.6%	59.1%	71.4%	12.3%

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
4th Grade ELA IAB									
ELA Total	14.4%	54.8%	30.9%	19.6%	54.6%	25.8%	69.1%	74.2%	5.1%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
4th Grade Math IAB									
Math Total	12.0%	46.1%	41.9%	21.2%	48.2%	30.5%	58.1%	69.5%	11.4%

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
5th Grade ELA IAB									
ELA Total	21.8%	52.3%	26.0%	27.4%	51.6%	21.0%	74.0%	79.0%	5.0%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
5th Grade Math IAB									
Math Total	10.3%	47.3%	42.3%	18.5%	46.4%	35.1%	57.7%	64.9%	7.2%

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
6th Grade ELA IAB									
ELA Total	22.8%	53.7%	23.5%	23.0%	49.9%	27.1%	76.5%	72.9%	-3.6%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
6th Grade Math IAB									
Math Total	16.8%	40.6%	42.5%	28.1%	38.3%	33.6%	57.5%	66.4%	9.0%

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
7th Grade ELA IAB									
ELA Total	17.8%	61.7%	20.4%	23.0%	56.6%	20.4%	79.6%	79.6%	0.1%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
7th Grade Math IAB									
Math Total	19.4%	53.2%	27.4%	20.4%	55.6%	24.0%	72.6%	76.0%	3.4%

District	ELA IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
8th Grade ELA IAB									
ELA Total	16.9%	57.8%	25.3%	20.3%	56.9%	22.8%	74.7%	77.2%	2.6%

District	Math IAB 2020 T1 Δ 2021 T1 Comparison								
	2020 1st Trimester			2021 1st Trimester			20-T1	21-T1	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
8th Grade Math IAB									
Math Total	17.3%	50.3%	32.4%	27.0%	44.5%	28.5%	67.6%	71.5%	3.9%

Dr. Pierce explained next steps were:

- Continue to learn from the data, apply learning to curriculum and instructional planning
- Design intervention systems to improve student learning in literacy and mathematics
- Intervention supplemental materials
- iReady Reading and Math Instruction
- Professional learning
 - Consulting for Assessment Alignment
 - Cognitive Guided Instruction (CGI)

Mr. Montler presented an overview of data from the Panorama Survey. He explained the surveys are broken down by grade span, grades 4-5 and grades 6-8; with each grade span taking two surveys, a “climate and culture” and social emotional learning. Each survey contains approximately 15-20 questions and address four topics for each survey.

Panorama Fall Survey

<i>4th & 5th Grade: Climate and Culture</i>			
Topic	Percent Favorable	Compared to others in the CORE District dataset	Change since Fall 2020, SEL
Climate of Support for Academic Learning	87%	80 th -99 th percentile	+3
Knowledge and Fairness of Discipline, Rules and Norms	85%	60 th -79 th percentile	-1
Sense of Belonging (School Connectedness)	81%	80 th -99 th percentile	No change
Safety	74%	60 th -79 th percentile	-11

<i>6th – 8th Grade: Climate and Culture</i>			
Topic	Percent Favorable	Compared to others in the CORE District dataset	Change since Fall 2020, SEL
Climate of Support for Academic Learning	84%	60 th -79 th percentile	-2
Knowledge and Fairness of Discipline, Rules and Norms	81%	60 th -79 th percentile	No change
Sense of Belonging (School Connectedness)	69%	80 th -99 th percentile	-1
Safety	63%	20 th -39 th percentile	-10

<i>4th & 5th Grade: Social Emotional Learning</i>			
Topic	Percent Favorable	Compared to others in the CORE District dataset	Change since Fall 2020, SEL
Growth Mindset	76%	60 th -79 th percentile	-3
Self-Management	76%	80 th -99 th percentile	-5
Social Awareness	74%	80 th -99 th percentile	-2
Self-Efficacy	65%	80 th -99 th percentile	-3

<i>6th – 8th Grade: Social Emotional Learning</i>			
Topic	Percent Favorable	Compared to others in the CORE District dataset	Change since Fall 2020, SEL
Self-Management	75%	80 th -99 th percentile	-1
Growth Mindset	72%	60 th -79 th percentile	+1
Social Awareness	70%	60 th -79 th percentile	+2
Self-Efficacy	61%	60 th -79 th percentile	+2

Dr. Pierce shared next steps include:

Tier I Support

- Implementation of Second Step curriculum
- Implementation of a school-wide PBIS system
- Site Climate and Culture Committees analyze school-wide data to identify area of greatest need and identify strategies for improvement

Beyond Tier I Support

- Counselors and site administration analyze data to identify individual student needs and determine individualized support
- Referrals to counselors

Dr. Pierce also noted the four topics of Social Emotional Learning were Growth Mindset; Self-Efficacy; Self-Management; and Social Awareness. A copy of definitions was provided to the Board and those in attendance.

Growth Mindset - The Panorama Student Survey and Panorama's SEL Measures ask students to answer questions about the extent to which they believe they have the potential to change the factors that are central to their performance in the classroom and school. Research indicates that students who self-report higher levels of growth mindset tend to do better academically and a greater sense of confidence when confronting new challenges.

Self-Efficacy - Panorama's SEL Measures ask students to answer questions related to how much they believe they can succeed in achieving academic outcomes. Research indicates that students who self-report higher levels of self-efficacy tend to do better in school, career, and life.

Self-Management - Panorama's SEL Measures ask students to answer questions about how well they feel they manage their emotions, thoughts, and behaviors in different situations. Research indicates that students who self-report stronger senses of self-management tend to do better school, life, and career.

Social Awareness - Panorama's SEL Measures ask students to answer questions about how often they consider the perspectives of other people and empathize with them. Research indicates that students who self-report higher levels of social awareness tend to do better school, life, and career.

The Board expressed concern with the significant decrease in safety and asked that they be provided with the safety questions that were answered by the students. They expressed their gratitude towards staff for the data presentation.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There was one (1) request to speak.

Britiney Shell, parent, expressed concerns with the close contact timeline, children administering their own COVID tests, consent to test at a school; and concerns that some teachers were asked to return to work while COVID positive. Ms. Shell shared enjoying listening to the previous presentation and that it was done at the beginning of the meeting. Member El-Hajj noted Ms. Snell had addressed the Board at another meeting and asked if someone had followed up with her concerns. Ms. Shell noted no one had contacted her. Member El-Hajj shared someone would follow up and provide a remedy to her concerns.

President Levens-Craig expressed her gratitude to those in attendance for sharing their thoughts and concerns.

D. PUBLIC HEARING

1. **Recycling of Obsolete Instructional Materials**

President Levens-Craig opened the public hearing Recycling of Obsolete Instructional Materials. She stated that in accordance with Education Code 60510, the governing board of the school district may dispose of surplus or undistributed obsolete instructional materials that are usable for educational purposes by donating them to children or adults in the State of California or foreign countries for the purpose of increasing the general literacy of the people; and noted this public hearing was being conducted for the community to provide input regarding the recycling of obsolete materials. President Levens-Craig noted there were no public comments. The public hearing was closed.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations, Grants, and Bequests**
- 2.6. **Approval/Ratification of General Services Agreements**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Acceptance of GASB 75 July 2021 Actuarial Valuation Update**
- 2.9. **Memorandum of Understanding with Padre Dam Municipal Water District for Installation of Water Bottle Refill Stations at Carlton Hills, Chet F. Harritt, Hill Creek, and PRIDE Academy Schools**
- 2.10. **Approval of Agreement with Synovia Solutions for GPS and Child Tracking System for Transportation Department**
- 2.11. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 3.1. **Approval of School Accountability Report Cards for the 2020-2021 School Year**
- 3.2. **Approval of the School Plans for Student Achievement**
- 3.3. **Approval of Comprehensive School Safety Plans**
- 3.4. **Authorization to Sell/Dispose of Surplus Items**
- 3.5. **Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)**
- 4.1. **Personnel, Regular**
- 4.2. **Proclamation for National School Counseling Week (2/7/22 – 2/11/22) and National School Social Work Week (3/6/22 – 3/12/22)**
- 4.3. **Approval of Short-Term Positions**

Member Burns asked that consent item 3.3. Approval of Comprehensive School Safety Plans be pulled for separate consideration and moved approval of the remaining consent items.

President Levens-Craig expressed her appreciation to staff for their work on the School Accountability Report Cards for the 2020-2021 School Year (Item 3.1); School Plans for Student Achievement (Item 3.2.); and the Comprehensive School Safety Plans (Item 3.3.).

Motion:	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>El-Hajj</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

3.3. Approval of Comprehensive School Safety Plans

Member Burns shared pulling this item for separate consideration as a concern based on the data, from the Panorama Survey, previously presented by Bonner Montler. He asked how these issues were being addressed and the need to create action plans, by site, on addressing and/or preventing these issues; and suggested that the data be reviewed by the Character Education and Climate Committee. Member Burns asked that the Board receive an update at a future meeting and moved approval of the item.

Motion:	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Fox</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

2.2. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through November 30, 2021; and shared the District ended the month with a cash balance in the General Fund of approximately \$16 million; sufficient funds to pay the District's financial obligations with internal cash. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

President Levens-Craig asked Mr. Christensen to explain a letter from the San Diego County Office of Education regarding the 1st Interim Report. Mr. Christensen explained the San Diego County Office of Education, upon review of the 1st and 2nd interim reports for the districts, send a letter to the districts on whether or not they concur with the certification. He noted the District had certified a positive on the 1st Interim and the San Diego County Office of Education concurred. President Leven-Craig commended Mr. Christensen and the Business Services staff for their hard work.

2.1. Governor's Budget Proposal for 2022-23

Karl Christensen, Assistant Superintendent of Business Services, shared that on January 10, the Governor unveiled his plans for the 2022-23 State budget. Mr. Christensen provided an overview of the Governor's plan and noted more detailed information would be presented at the budget workshop on March 1.

**2022-23 Governor's Budget
 General Fund Budget Summary
 (Dollars in Millions)**

	2021-22	2022-23
Prior Year Balance	\$37,011	\$23,650
Revenues and Transfers	\$196,669	\$195,719
Total Resources Available	\$233,680	\$219,369
Non-Proposition 98 Expenditures	\$138,185	\$139,993
Proposition 98 Expenditures	\$71,845	\$73,134
Total Expenditures	\$210,030	\$213,127
Fund Balance	\$23,650	\$6,242
Reserve for Liquidation of Encumbrances	\$3,175	\$3,175
Special Fund for Economic Uncertainties	\$20,475	\$3,067
Public School System Stabilization Account	\$6,663	\$9,725
Safety Net Reserve	\$900	\$900
Budget Stabilization Account/Rainy Day Fund	\$19,303	\$20,868

Note: Numbers may not add due to rounding.

State Budget Summary									
Budget Year: 2022-23		Change from Prior Year	Within Proposition 98			Outside Proposition 98			Comments
Release: January Proposal			On-Going	One-Time: Paid in Single Year	One-Time: Paid Over Multiple Years	On-Going	One-Time: Paid in Single Year	One-Time: Paid Over Multiple Years	
Category	Description								
Major Themes	1) COVID Protection and Response, Wildfire Protection and Response, climate change, education 2) California for All Kids - Expanded Learning Opportunities 3) Save for the inevitable Rainy Day								
State General Fund Revenues	Personal Income Tax, Sales Tax, Corporation Tax (Big 3) plus other, including transfers	-0.48%				22-23=\$195.72B 21-22=\$196.67B 20-21=\$194.13B			3 Yr Chg from Adopted State Budget = \$40.97B
	Capital Gains	-4.90%				22-23=\$23.3B, 11.8% of Total 21-22=\$24.5B, 12.7% of Total 20-21=\$22.8B, 12.3% of Total			
Proposition 98 Formula	Operative Test: 1=Fixed % (38%) of GF Revenues + Prop Tax 2=Prior Yr X Per Capita Change to Personal Income adjusted for workload (ADA) 3=Prior Yr X Per Capita Change in GF Revenues + 0.50% adjusted for workload (ADA)								
	Result: Highest amount ever	2.93%				Test 1 22-23=\$102.0B 21-22=\$99.1B 20-21=\$95.9B			
Rainy Day Fund for Schools	Payments Into			\$3.1B					End of year balance = \$9.7B
10% Reserve CAP for District	Triggered in 2021-22 for implementation in 2022-23								
	Fund Statutory COLA for 22-23	5.33%	\$3.3B						
Local Control Funding Formula	Change to ADA input from higher of prior or current year to higher of current year, prior year, or average of 3 prior years	New	\$1.2B						
Reopening Schools	Independent study options in 2021-22 to continue for 2022-23								
Expanded Learning Time	Provide all students in low-income communities with no-cost access to nine hours of developmentally appropriate academics and enrichment activities per instructional day and for six weeks each summer		\$4.4B						\$3.4B added to \$1B from 21-22

State Budget Summary									
Budget Year: 2022-23		Change from Prior Year	Within Proposition 98			Outside Proposition 98			Comments
Release: January Proposal			On-Going	One-Time: Paid in Single Year	One-Time: Paid Over Multiple Years	On-Going	One-Time: Paid in Single Year	One-Time: Paid Over Multiple Years	
Category	Description								
Early Childhood Education	Begin transition to servicing all 4 year olds in TK with those turning 5 between Sept 2nd and Feb 2nd in 22-23		\$0.64B						
	Reduce adult to student ratio in TK to 1:12		\$0.38B						
	Increase State Preschool adjustment factors for students with disabilities and dual language learners		\$0.20B			\$0.12B			
	Statutory COLA for 22-23	5.33%	~\$0.20B						
	Augmentation to AB602 funding formula in addition to COLA		\$0.50B						
Special Education	Policy changes: 1) Calculate base funding at LEA level rather than SELPA level 2) Consolidate 2 extraordinary cost pools into 1 3) Allocated ERMHS (mental health) funds to LEA rather than SELPA 4) Add Spec Ed addendum to the LCAP 5) Improve IEP process								
Transportation	\$500k grants to transition to electric school busses with priority for districts with high concentrations of unduplicated pupils and those that are small or rural			\$1.5B					
School Facilities	Fund School Facilities Program (SFP) grants for new construction and modernization rather than issuing bonds								\$2.2B

F. BOARD POLICIES AND BYLAWS

President Levens-Craig noted item F.1.1. was a second reading of revised Board Policy (BP)/ and Administrative Regulation (AR) 5145.3 – Nondiscrimination/Harassment She noted F.1.2., were first readings and encouraged the Board to review and discuss any questions with Administration. Member El-Hajj moved approval of F.1.1.

1.1. Second Reading: Revised Board Policies (BP)

- **BP/AR 5145.3 – Nondiscrimination/Harassment**

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

1.2. First Reading of Revised Board Policy (BP) and Administrative Regulation (AR)

- **BP 1312.3 – Uniform Complaint Procedures**
- **BP/AR 5148.2 – Before/After School Programs**
- **BP 5148.3 – Preschool/Early Childhood Education**

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared surviving the first two weeks after the break and acknowledged and commended all certificated and classified staff (including counselors, curriculum resource teachers, psychologists, etc.) that had stepped-up and covered two classroom, printed lesson plans, or did anything they could to support one-another and make it possible for the students to continue their in-person learning .

Member El-Hajj noted all staff (including District office administration and clerical support, etc.) had all done a great job in supporting, where needed. President Levens-Craig expressed her gratitude towards everyone for their sacrifices during this time of need. She shared one of her friends, from another district, had posted a picture of the Superintendent substituting in a bilingual kindergarten classroom. Member El-Hajj noted one of the neighboring superintendents had spent a week substituting in a kindergarten class.

President Levens-Craig expressed her gratitude towards Mrs. Hirahara for her sentiments.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided a COVID-19 District update and explained the situation is very different than prior to the holiday break. She stressed the priority and commitment to keep students in the classrooms; with a lot of creativity and everyone's extra hard work. Superintendent Baranski noted the cases continue to increase and noted the Dashboard is updated daily. She shared feeling confident with the systems in place (i.e., student/staff testing, at-home tests, etc.). Superintendent Baranski noted that although it would have been helpful to the District to receive the at-home tests earlier, they were picked up from the County on Wednesday and sent home with students the next day. She expressed appreciation to all staff for making sure the tests went home before the three-day break. Superintendent Baranski shared Executive Council would help discuss the current changes to the isolation and guidelines; and the Governor's Executive Order addressing limited staffing.

Mr. Christensen shared the student and staff testing had increased and commended the testing staff for their patience, hard work, and dedication. He noted that unfortunately, there were days when some were turned away in order to honor the testing staff's work schedule; as testing staff are part-time employees and have other commitments and/or employed elsewhere. Mr. Christensen shared that since the inception of testing in November, staff has administered 1,652 tests, of which 125 were staff tests. He noted almost 1,000 of the 1,652, were administered last week; prior to the break, only 220 tests had been administered since the testing site had opened. Mr. Christensen shared the District was looking into an appointment system to help facilitate the process. He shared that recently, there were two days when the staff completed 238 tests each day; and today, 92 tests were completed.

Mr. Christensen explained the changes to isolation and quarantine guidelines, effective January 19, and provided a summary of the changes to the SAFE AT SCHOOL Reopening Plan. He explained the "decision tree" was the document outlining isolation and quarantine guidelines. Mr. Christensen shared the revised "decision tree" released on Friday, January 7 but was different than what they had been presented at the briefing earlier that week. He noted the plan has changed four (4) times since the release date. Mr. Christensen shared the "decision tree" has

been solidified and the District can invoke the changes. He noted the focus of the changes were to address staffing shortages and the delay (5-7 days) in receiving PCR test results. Mr. Christensen shared the following changes.

1. Adds a **Modified5 quarantine type** for PreK-12 students or staff with Symptoms (regardless of initial test result – positive, negative, or not done), without Symptoms, or who are Close Contacts allowing them to return on Day 6 under the following conditions:
 - a. Symptoms resolving or No Symptoms from the beginning
 - b. No fever for 24 hours without the aid of medication
 - c. Negative test result collected on Day 5 (Rapid Antigen)
 - i. There is still a Reduced quarantine type allowing a student or staff member to return 24 hours after a negative PCR test result as long as symptoms are improving and they have no fever without the aid of medication
 - ii. The Modified5 was added as a way to deal with the significant delays in getting PCR test results back
 - d. Individual wears a well-fitting facemask AT ALL TIMES when indoors and when around others outdoors through Day 10
 - e. Care taken to ensure individual is not within 6 feet of anyone who is immunocompromised
 - f. Replaces Modified7 quarantine type for Close Contacts
2. Adds a **Suspended quarantine type** for staff who are Close Contacts; at least 14 days past their primary vaccination series, or within 90 days of a prior COVID-19 infection (“fully vaccinated” now defined as boosted, if booster eligible); and have no symptoms under the following conditions:
 - a. Not a Close Contact to someone in their household
 - i. Exposure in household requires adding applicable quarantine period to the infected household member’s isolation period
 - b. Individual wears a well-fitting facemask AT ALL TIMES when indoors and when around others outdoors through Day 10
 - c. Individual does not work within 6 feet of anyone who is immunocompromised
 - d. Take a test immediately – recommended but not required
 - e. Negative test result (Rapid Antigen) collected on Day 3, 4, or 5
 - f. Exempt quarantine type still available with **no testing requirement**, if fully vaccinated (i.e. boosted, if booster eligible), but must still wear a well-fitting facemask AT ALL TIMES when indoors and when around others outdoors through Day 10
3. Adds ability for **At-Home test results** to be temporarily used under certain conditions:
 - a. Students: can use for the same allowed purposes as lab administered Rapid Antigen (i.e. identify positives, Modified5, and Suspended quarantine types)
 - b. Staff: can only be used if collection observed by the employee or telehealth proctor
 - c. Positive results are deemed Presumptive Positive with required isolation
4. Adds an option to do **Group Contact Tracing** for TK-12 students who are asymptomatic (does NOT apply to Preschool):
 - a. When there is a positive case in the classroom (school setting), entire cohort is notified of positive case with requirement to test on Day 3, 4, or 5 and recommendation to monitor for symptoms
 - i. Individual, within 6 feet, contact tracing eliminated for students
 - ii. Does not apply to exposure in the household
 - b. Individual contact tracing still required for staff

Mr. Christensen shared guidelines were being presented to school administration and health clerks and a letter was being sent to parents. President Levens-Craig asked that because the Board was unable to take questions, he asked those in attendance to email Mr. Christensen with case-specific questions.

Member Burns explained because the information was not on the agenda for action, he suggested allowing the audience to address the Board with specific questions about the new guidelines. He noted they were very confusing, and this would assist with making sure the

information was being interpreted appropriately. Upon discussion, it was consensus of the Board to allow those in attendance to ask questions specific to the modifications on the guidelines.

Member Fox shared he was happy to see attendance at schools remains at 80-90%, even with all the changes isolation/quarantine changes.

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared an overview on the Governor's Executive Order addressing limited staffing and noted districts were still waiting for guidance from the San Diego County of Education. He acknowledged and commended the Human Resources Staff for their hard work in staffing certificated and classified positions during the current employee shortage.

Superintendent Baranski noted the March 1 Board of Education meeting would include the Budget Workshop.

Member Burns noted three (3) school were attending camp this week. He shared there was a lot of preparation to make camp possible, including testing the students at the school sites prior to departure. Member Burns expressed his gratitude towards administration, classified, and certificated staff for making sure students stay in school even with all the challenges; and reiterated his priority is to keep children in school. He shared being proud to be part of the Santee team.

The Board reiterated it is their priority is to keep children in school.

President Levens-Craig noted some neighboring districts cancelled classes because of the staff shortage; and shared being proud of the District and everyone for their hard work in keeping our schools open. President Levens-Craig shared attending the District Advisory Committee (DAC) meeting and noted great parent attendance and engagement; and seeing the teachers' excitement and pride during their iReady presentation. She noted the information presented at the California School Boards Association and Capital Advisors budget workshops was very similar to Mr. Christensen's presentation.

I. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:45 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:45 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of January 18, 2022, was adjourned at 9:45 p.m.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

January 25, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 6-2122

The Board entered closed session at 5:05 p.m. to discuss student discipline hearings for student #: 6-2122. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 5:59 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox not to expel student #6-2122 from the Santee School District for violation of California Education Code Sections 48900 (a)(1) (a)(2) (k) Caused, attempted to cause, or threatened to cause physical injury, willfully used force or violence on another, except in self-defense, disrupted school activities or defied authority of school personnel, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

The student shall complete the following elements in a Rehabilitation Plan:

- Remain at Cajon Park through June 8, 2022.
- Achieve and maintain a 2.0 (or better) GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by 4/18/22 and provide written verification.
- Complete a counseling program by 4/18/22 for decision-making/peer pressure and anger management.

A parent must meet with the Director of Pupil Services by January 28, 2022, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be subject to further action.

<i>Motion:</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Not Present</u>
<i>Second</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>3-0</u>	<i>Fox</i> <u>Aye</u>	

E. ADJOURNMENT

The January 25, 2022 special meeting was adjourned at 6:02 p.m.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22721 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$448.11 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
01/13/22	22721	Mission Federal Credit Union	Mission Capt Main Chrg - Dec 2021	\$447.51

Total Checks Written \$447.51

December 2021 Bank Fees \$0.60

Amount to be reimbursed by SDCOE

Total to be Reimbursed \$448.11

Total to Deduct from Future Reimbursement \$0.00

Consent Item D.2.2.
 Prepared by Karl Christensen
 February 1, 2022

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds for Lorene Foster Children's Fund	\$500.00 \$200.00	Kenneth & Kristie Wilhelm Matthew & Jonette Francke	Districtwide
Funds to Support the Instructional Program	\$35,000.00	Rise City Church	Carlton Hills School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$35,700.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$35,700.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 February 1, 2022

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period December 1, 2021 through December 31, 2021.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 156 transactions totaling \$16,871.18 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20211207	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	85.90	Dairy Free Foods.
				85.90	
20211201	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SEVILLA PRODUCTION	(200.00)	Miscellaneous meeting expenses refund.
20211201	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MARRIOTT	321.40	CSBA Conference expenses.
20211201	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	180.26	Supplies for school office staff appreciation luncheon.
20211201	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MARRIOTT	40.00	CSBA Conferences expenses.
20211202	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	171.63	Supplies for school office staff appreciation luncheon.
20211202	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PARTY CITY 441	9.70	Miscellaneous supplies for school office staff luncheon.
20211202	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PARTY CITY 441	9.70	Miscellaneous supplies for school office staff luncheon.
20211203	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	159.44	Supplies for school office staff appreciation luncheon.
20211205	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	2.76	Postage for Board packet.
20211207	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT name badge.
20211208	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	81.19	Board meeting supplies.
20211209	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	8.00	Board meeting supplies.
20211209	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	1.99	Board meeting supplies.
20211209	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TST* NOTHING BUNDT CAK	25.00	Board meeting supplies.
20211210	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ASS CAL SCH ADMIN	700.00	Registration to the 2022 ACSA Superintendent Symposium.
20211210	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	FEDEX 00012005	10.23	Return of COVID test kits.
20211212	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TST* ANTICA TRATTORIA2	300.00	Board & Exec Council meeting expenses.
20211223	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	43.09	Board meeting supplies.
				1,883.76	
20211212	AVILA,EVONN	BUSINESS SERVICES	CVS/PHARMACY #09145	23.49	Office supplies.
				23.49	
20211201	BAKER,HOPE	OST PROGRAMS	DOLLARTREE	19.50	Classroom craft supplies.
20211201	BAKER,HOPE	OST PROGRAMS	SMART AND FINAL 929	162.95	YALE snacks.
20211205	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	19.10	YALE craft supplies.
20211205	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	66.64	YALE classroom supplies.
20211205	BAKER,HOPE	OST PROGRAMS	AMZN MKTP US*BF38P4V63	34.46	Staff appreciation supplies.
20211209	BAKER,HOPE	OST PROGRAMS	SMART AND FINAL 929	85.33	YALE snacks.
20211214	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	73.11	YALE Christmas party supplies.
				461.09	
20211217	BENEDETTO,LINDSAY	CHET F. HARRITT	TARGET 00014852	38.88	PBIS Incentives.
				38.88	
20211201	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*PV9WF2PR3	46.19	Student supplies.
20211205	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*JE81K6LP3	5.38	Staff supplies.
20211205	BONSER,KRISTEN	PRIDE ACADEMY	THE HOME DEPOT #0673	30.08	Custodial supplies.
20211210	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*UY1A50GT3	16.15	Goal setting supplies.
20211212	BONSER,KRISTEN	PRIDE ACADEMY	4INLANYARDS	112.50	Staff lanyards.
20211217	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*942J907J3	20.45	Technology supplies.
				230.75	
20211212	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	WESTERN PSYCHOLOGICAL	309.79	Protocols for Special Education.
20211213	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*JC0DS98B3	104.40	Manipulatives for CPM Curriculum.
20211213	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*P95988HK3 A	22.44	Tile Spacers for CPM Curriculum.
20211213	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*7B0M51YI3	19.32	Manipulatives for CPM Curriculum.
				455.95	
20211203	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ACE PARKING 1331	15.00	CSBA Conference expenses.
20211203	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	THE TIN FISH	73.34	CSBA Conference expenses.
20211205	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ACE PARKING 1331	15.00	CSBA Conference expenses.
20211205	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	LOU & MICKEYS	143.53	CSBA Conference expenses.
20211212	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	HILTON	556.16	Accommodations during Superintendent Symposium in Indian Wells, CA.
20211226	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Video conferencing services.
				833.01	
20211212	DOBBINS,TIMOTHY	CAJON PARK	THE INK SPOT	280.00	Student engagement pencil rewards.
20211212	DOBBINS,TIMOTHY	CAJON PARK	SAMSLUB.COM	126.93	Paper cups.
				406.93	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20211202	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*KP00M10H3	20.34	Adopt a hallway - student initiative supplies.
20211203	FORSTER,CHASITY	HILL CREEK	LOWES #01013*	15.87	Outdoor Learning- garden supplies.
20211205	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*XZ22E66U3	17.22	Adopt a hallway- student initiative supplies.
20211207	FORSTER,CHASITY	HILL CREEK	ULINE *SHIP SUPPLIES	1,884.82	Outdoor convertible bench/tables- outdoor learning.
20211207	FORSTER,CHASITY	HILL CREEK	ADAPTABLE LEARN	97.00	Professional Development- Designing Authentic Learning Experiences.
20211215	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*3Y3T63CN3	21.52	Hill Creek Closet Supplies- student support.
20211219	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	0.26	Student Incentives.
20211219	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MM62487J3	9.15	EAK Teacher supplies.
20211222	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	0.19	Student Incentives.
20211223	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	1.38	Student Incentives.
				2,067.75	
20211202	GREEN,CHRISHAUN	OST PROGRAMS	WM SUPERCENTER #3516	115.62	Classroom supplies Pepper Dr.
20211203	GREEN,CHRISHAUN	OST PROGRAMS	WAL-MART #1917	8.55	Classroom supplies Pepper Dr.
				124.17	
20211201	HICKS,TYLENE	CHET F. HARRITT	HARBOR FREIGHT TOOLS	28.49	Sound Canceling Headphones (for reducing sensory in-take).
20211202	HICKS,TYLENE	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	305.99	Cougar Stickers - PBIS Student Incentives.
20211203	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*DH8X63YE3	31.45	Braun Ear Thermometer Covers for the Health Office.
20211205	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*8829J5FH3	58.82	Braun Ear Thermometer for the Health Office.
20211208	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*GP9QX7053	136.54	Trampoline, Plan Book, Manipulatives, and Toys for the New Preschool Class (split transaction).
20211208	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*IC2L69YJ3	59.14	Trampoline, Plan Book, Manipulatives, and Toys for the New Preschool Class (split transaction).
20211208	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*W76K61BY3	100.99	Liquid Timers, Sensory Items, and Safety Walking Rope for the New Preschool Class.
20211209	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*ZZ8N49VU3	48.47	Board Books for the New Preschool Class.
				769.89	
20211206	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*M57XB5243	51.68	Supplies for Read-a-Thon.
20211212	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*8N98P4C53	51.71	Art supplies.
20211212	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*9O2847EH3	242.25	Cables for computer sound systems.
20211212	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*TE2IB4ZE3	161.25	Cables for computer sound systems.
20211215	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*5H7I62MC3	32.28	Cables for classroom sound system.
				539.17	
20211213	LOCKE,SUMMER	SYCAMORE CANYON	SMART AND FINAL 929	66.44	Snacks for RtI Meetings w/ staff.
20211214	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*4V4XL1IU3	415.43	Math Manipulatives (Cards, counters) and books.
20211214	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*9A4ZP9PP3	39.19	Supplemental Reading Books for Grade 3.
20211214	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*VT5EN9ZJ3	96.35	Supplemental Reading Books for Grade 3.
				617.41	
20211202	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLE_MAN	12.84	MDM Additional licenses.
20211203	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*HX0G34Q63	75.40	Replacement battery for laptop.
20211209	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*MV66V0B03	96.96	Wireless Mics.
20211210	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*676ZE1A43	129.27	USB-C Chargers.
20211210	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	17.12	Network Patch Cable.
20211210	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*SD9PB12M3	32.31	TV Mount.
20211217	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*FB7Q85073 A	536.60	TV.
20211217	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M26SM10V3	32.31	0100000000000
20211217	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*JO9T21Y63 A	536.60	Replacement TV.
20211217	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	A SIMPLISAFE	24.99	Security system.
				1,494.40	
20211202	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*KT2UM2FJ3	56.02	Ink for SDC class.
20211202	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*R326U1C23 A	87.19	SDC item, learning Loss.
20211202	MCGINTY,MIMI	SPECIAL EDUCATION	NORTHERN SPEECH SERVIC	52.20	SLP, learning loss items.
20211203	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*P26OM5G43	35.88	Items for OT broken up order: 13-3677857-0179423.
20211203	MCGINTY,MIMI	SPECIAL EDUCATION	LAKESHORE LEARNING MAT	93.17	SLP items for learning loss.
20211205	MCGINTY,MIMI	SPECIAL EDUCATION	EB MLC ACCESS VIRTUAL	150.00	Online seminar for SLP.
20211208	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*FR1BC2LO3	18.29	OT item.
20211208	MCGINTY,MIMI	SPECIAL EDUCATION	LEARNING WITHOUT TEARS	150.00	SDC pre K learning loss.
20211208	MCGINTY,MIMI	SPECIAL EDUCATION	THERAPRO	149.99	SLP item for Learning Loss.
20211210	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	80.00	Protocols for psychs.
20211217	MCGINTY,MIMI	SPECIAL EDUCATION	AWL*PEARSON EDUCATION	16.00	Online protocols psychs.
20211217	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*4H5M17Z43	25.59	Item for OT learning loss.
				914.33	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20211201	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*UM572ZWP3	448.14	Manipulatives for CPM Curriculum.
20211205	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*A421B6QB3	266.04	Manipulatives for CPM Curriculum.
20211206	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*0J2R13C43	489.72	Manipulatives for CPM Curriculum.
20211206	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*B04DI3QE3	22.44	Manipulatives for CPM Curriculum.
20211214	MINUTELLI,DAWN	EDUCATIONAL SERVICES	DOLLAR TREE	32.33	Supplies for EAK.
20211215	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*LY1FE2C63	23.68	Non-consumable classroom materials for the Science Pilot.
20211216	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*TA2UF0AR3	238.28	Science Pilot Materials.
20211217	MINUTELLI,DAWN	EDUCATIONAL SERVICES	EDUCATION_COM PREMIUM	59.94	Education.com Membership for math materials.
				1,580.57	
20211222	MONTLER,BONNER M	EDUCATIONAL SERVICES	ADOBE PHOTOGRAPHY PLAN	119.88	Annual software subscription for Adobe Photoshop. Software used to manipulate images for reports.
				119.88	
20211205	NELSON,REBECCA	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	64.15	Posters of Writing Rubrics.
20211206	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*1C3TE4VI3	29.63	Towels.
20211207	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*AA1P669H3	18.31	Desk Calendars.
20211207	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*PW00D1VV3	18.31	Desk Calendars.
20211209	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*UK1KW6I73	23.17	Black out shades for Middle School Classrooms.
20211209	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*1Z6870FE3	129.22	Classroom supplies for writing program - Wilda Storm.
20211209	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*X47NQ0YC3	63.31	Books for classroom library.
20211212	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*H09A43VQ3	87.50	Classroom supplies for writing program - Wilda Storm.
20211216	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*J13477NO3	53.86	Soccer Goal Nets - PE.
20211216	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*KC9801H93	13.81	Label Tape.
20211216	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*GZ9A80AC3 A	109.56	Floor tiles for Hill Creek Closet.
20211217	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2U82316U1	85.64	Soccer Goal for PE.
				696.47	
20211201	OCHOA,JESSICA	OST PROGRAMS	WAL-MART #1917	34.07	Staff Appreciation Snacks.
20211203	OCHOA,JESSICA	OST PROGRAMS	WALMART.COM AA	31.65	Winter Break Supplies delivered.
20211205	OCHOA,JESSICA	OST PROGRAMS	PARTY CITY 441	67.86	Classroom Supplies (Hill Creek).
20211205	OCHOA,JESSICA	OST PROGRAMS	WALMART.COM AX	7.00	Driver Fee.
20211210	OCHOA,JESSICA	OST PROGRAMS	SMART AND FINAL 929	101.22	PSAFE snacks Chet F. Harritt.
20211216	OCHOA,JESSICA	OST PROGRAMS	GRUBHUBLUNAGRILL	154.60	Staff appreciation.
20211217	OCHOA,JESSICA	OST PROGRAMS	WALMART.COM AA	53.65	Classroom game Carlton Hills PSAFE.
20211219	OCHOA,JESSICA	OST PROGRAMS	PARTY CITY 441	12.93	Staff appreciation balloons.
				462.98	
20211205	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*VW4QO6LH3	66.78	Student incentives.
20211205	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*3L4898FI3	55.93	Student incentives.
20211205	OGDEN,LINDSAY	PRIDE ACADEMY	GOPHER SPORT	63.36	PE supplies.
20211205	OGDEN,LINDSAY	PRIDE ACADEMY	THE HOME DEPOT #0673	69.82	Custodial supplies.
20211209	OGDEN,LINDSAY	PRIDE ACADEMY	OFFICE DEPOT #846	21.69	Office supplies.
20211216	OGDEN,LINDSAY	PRIDE ACADEMY	SP * PLAYOCRACY INC.	27.41	PBIS supplies.
				304.99	
20211203	OLANDER,MICHAEL	PUPIL SERVICES	EB ATTENDANCE WORKS S	315.99	Pupil services professional development training.
20211205	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*JO6YE9ZN3	6.40	Masks for SSP.
20211205	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US*O82E52MW3	69.79	Books, book shelves, and art supplies for SSP.
20211216	OLANDER,MICHAEL	PUPIL SERVICES	SP * DIANE ALBER	189.19	SEL Educator Kit.
20211219	OLANDER,MICHAEL	PUPIL SERVICES	BOARD AND BREW - SANTE	103.68	SSP Professional Development Meeting.
20211222	OLANDER,MICHAEL	PUPIL SERVICES	AMAZON.COM*Z88UQ63B3 A	180.59	Office chair for Pupil Services Secretary.
20211222	OLANDER,MICHAEL	PUPIL SERVICES	SAN DIEGO COUNTY SUPER	50.00	Pupil Services professional development training for Mia Morales.
				915.64	
20211201	PARKER,HEIDI MARIA	PEPPER DRIVE	AMAZON.COM*822T177Q3 A	140.00	Safety equipment.
20211202	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*O540B4G13	114.19	Safety equipment.
20211202	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*HNORE8OS3	34.45	Student incentives.
				288.64	
20211219	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*ZF1SS1ZJ3	437.75	Bloodborne Pathogen Kits.
				437.75	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20211202	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*162598R53	44.85	Classroom materials for middle school science pilot.
20211203	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	FS *TECHSMITH	166.08	Renewal for Camtasia software.
20211205	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	THE HOME DEPOT #0673	36.20	Classroom materials for middle school science pilot.
20211205	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*899PR71G3	153.95	Classroom materials for middle school science pilot.
20211205	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1E20V2JT3	65.25	Classroom materials for middle school science pilot.
20211205	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOMEDEPOT.COM	10.74	Classroom materials for middle school science pilot.
20211205	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*UV7491AF3	62.64	Classroom materials for middle school science pilot.
20211206	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*363HY3QM3	85.25	Classroom materials for middle school science pilot.
20211206	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOMEDEPOT.COM	42.32	Classroom materials for middle school science pilot.
20211207	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	FEDEX OFFICE 00000828	212.96	Classroom materials for middle school science pilot.
20211208	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SP * GOSCIENCECRAZY	123.22	Classroom materials for middle school science pilot.
20211208	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOMEDEPOT.COM	57.89	Classroom materials for middle school science pilot.
				<u>1,061.35</u>	
20211202	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	WAL-MART #1917	56.03	Office supplies. Label maker.
				<u>56.03</u>	
				<u><u>16,871.18</u></u>	

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30-day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in general circulation newspaper

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			<ul style="list-style-type: none"> Accept highest bid or reject all bids If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>		<u>Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	Lot	Miscellaneous food and beverage supplies, transport and storage supplies, small wares, and equipment.	CNS	fair	\$2,000.00

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids	
	Conduct Public Auction	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with a value of \$2,000.00 or less and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Income estimated at \$2,000.00 less fee to on-line bidding vendor, if used.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

As required by law, each year Santee School District contracts with an independent certified public accountant for an annual audit of its financial records for the prior year. The District contracted with Vavrinek, Trine, Day & Co., LLP to perform all necessary work for the 2020-21 audit report.

The 2020-21 report is now complete. Copies of the audit report may be obtained from Business Services and additional copies will be available at the Board meeting for review.

Copies of this audit report have been forwarded by the auditor as required by law to:

- ✓ State Department of Finance, Office of Financial and Performance Accountability,
- ✓ State Department of Education, Audit Department, and
- ✓ San Diego County Clerk’s Office.

This year, there was one (1) finding related to not consulting with private schools in the area regarding availability and use of ESSER I and GEER I Federal COVID funds.

RECOMMENDATION:

It is recommended that the Board of Education accept the 2020-21 audit report as submitted.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Audit report contains financial details for the District’s 2020-21 fiscal year. There is no fiscal impact in accepting the report. Professional auditor services for 2021-22 are budgeted at \$28,500.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Consent Item D.2.6.
Prepared by Karl Christensen
February 1, 2022

Approval to Contract with Cable Pipe & Leak Detection
for Carlton Oaks Asphalt Replacement Project

BACKGROUND:

In order to finalize the bid package for distribution for the Carlton Oaks Asphalt Replacement Project to occur this summer, it is necessary to locate and map underground utilities in order to include this information in the bid specifications. Cable Pipe & Leak Detection has previously provided these services to the District.

RECOMMENDATION:

It is recommended that the Board of Education approve contracting with Cable Pipe & Leak Detection to locate and map underground utilities at Carlton Oaks School in order to incorporate this information into bid specifications for replacement of asphalt.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$5,060.00 to be paid from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.



Cable Pipe & Leak Detection

UNDERGROUND DETECTION SERVICES

Melissa Bailey
Project Manager
mbaileycpl@cpldetection.com
619-873-1530 F 619-873-1530

Contractor's License # 860181
SB Certification# 1048823, DIR# 1000010206

January 11, 2022

Company Name: Santee School District
Job Name: Carlton Oaks School
Site Address: 9353 Wethersfield Rd, Santee, CA 92071

Scope: Locate and mark out private underground utilities in areas as shown on grading plans using electromagnetic/RF locating devices. Access to all areas in and around work site, including utility rooms/panels, and other structures may be necessary to complete the mark out. As-built drawings/facility maps may be needed to locate utilities that are non-conductive and/or find structures that are not visible. Sewer/Storm Drains 6" or larger may need to be located by line of site or if crawler camera will be needed at an additional cost. Depths and line size to be provided where available; depths will be considered estimated until potholed/verified. Additional trips or requests for locating outside of scope will be charged at the hourly rates listed below.

Utility Locating/mapping:

Hourly Rate: \$285.00
Estimated Time: 16 Hours

Mobilization fee:
Per Diem:
Mapping & Reports: \$500.00

Estimated cost for scope of work: \$5,060.00

*Cost estimate is based upon information provided, if scope of work changes the cost will be adjusted accordingly.

Cable, Pipe & Leak Detection, Inc. agrees to perform the service indicated in a proper and professional manner, using equipment standard for this type of service, to the best of our ability. Customer understands that Cable, Pipe & Leak Detection, Inc. makes no warranties and/or guarantees Expressed or implied, and that no consequential damages will be recoverable due to the work performed hereunder. In the event we are locating underground utilities, customer fully acknowledges that some utilities are simply "Untraceable" and we shall not be liable for any losses or damages due to undetected utilities. Customer acknowledges rates are minimum basic and do not include prevailing wage/certified payroll requirement costs, and that they have read and understand this agreement and have executed the agreement voluntarily: _____

BACKGROUND:

As required by E-Rate Services (USAC) for Funding Year 2022-23, the District submitted the SLD Form 470 Application #220002332 to open a competitive bid process for the installation of OM4 fiber optic cabling between various buildings in the Santee School District under USAC Category 2 funding. The Request for Formal Bid was posted on USAC's and the District's websites on November 8, 2021, with a closing date of December 13, 2021.

Most of the District's current fiber optic cabling at school sites was installed during the initial District Modernization back in 2008. The current fibers are OM1 and are not rated for 10 Gigabit Ethernet speed over the required distance. In order to maximize utilization of the District's new networking equipment, there is a need to replace these fiber connections with new OM4 rated fiber optic cables.

The Formal Bid sought proposals for the installation, termination, and testing of fiber optic cabling between the MDF and IDF in the following schools:

School	# of Fiber Runs
Cajon Park School	6
Carlton Hills School	6
Carlton Oaks School	6
Chet F. Harritt School	4
Hill Creek School	6
PRIDE Academy	4
Rio Seco School	6
Sycamore Canyon School	4

The fiber optic cables at Pepper Drive School and the District Office were recently upgraded to the new standard in 2018.

Five (5) vendors submitted responses to the Request for Formal Bid. Award of contract is to the responsive Bidder with the lowest cost.

Rank	Vendor	Total Cost
1	Datel Systems	\$124,243.13
2	Extenda	\$145,284.47
3	CWS San Diego	\$163,890.16
4	GigaKom	\$213,801.28
5	AMS.Net	\$246,672.07

Administration will review and determine whether to proceed with fiber optic installation at all locations or some locations based on usage priority and available E-rate funding.

RECOMMENDATION:

It is recommended the Board of Education award the bid for new fiber optic cabling to Datel Systems, Inc.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The net fiscal impact to the District for the fiber optic cabling project is \$49,939.35 from Federal COVID related funds as enumerated below:

Project E-Rate Eligible Cost	\$124,848.38
E-Rate Category 2 Funding (60%)	-\$74,909.03
Sub-Total	\$49,939.35
Project Non E-Rate Eligible Cost	\$0.00
District Fiscal Impact	\$49,939.35

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

The current wireless network infrastructure utilizes Ruckus Wireless and covers the District Office and the nine (9) school campuses. The wireless network was installed in 2014 with the emphasis on classroom coverage to support the District’s 1:1 iPad program.

With the increased number of mobile devices in the District, a new wireless network infrastructure will improve data throughput and coverage as well as provide better network security. A key improvement of the new wireless network will be the expansion of coverage to outdoor spaces to support outdoor learning.

On November 8, 2021, the District released a formal Request for Proposal seeking responses from qualified vendors for the acquisition and installation of wireless equipment to upgrade the current wireless infrastructure.

Two (2) vendors responded to the formal Request for Proposal with proposals for three (3) different wireless manufacturers.

Datel Systems was selected based on the below selection criteria as specified in the formal Request for Proposal.

	Max Points	Wireless Manufacturer	Vendor		
			DATEL SYSTEMS	GIGAKOM	GIGAKOM
			RUCKUS	ARUBA	CAMBIUM
E-RATE COST	40		22	24	40

Proposed Project Cost	RFP Response Cost	\$462,782.69	\$441,496.75	\$272,738.01
Additional Project Cost	Are there additional cost for the 3 new buildings currently outfitted with Ruckus wireless?	NO	YES	YES

METHODOLOGY	30	30	20	10
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Technology proposed	Did vendor provide equipment as specified in RFP or equivalent?	as specified in RFP	Equivalent	Equivalent
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Fulfilment of RFP requirement	Did vendor with equivalent equipment highlight the equivalent features?	as specified in RFP	NO	NO
	Does the wireless have IOT, BLE and ZigBee as specified in the RFP	YES	YES	NO
	Did vendor include DataPlane feature or equivalent as specified in RFP	YES	NO	NO
	Did vendor include Wireless Network Analytic as specified in RFP	YES	NO	NO
Installation/ Implementation plan	Does the Outdoor AP have Data/POE port for external devices	YES	YES	YES
	Was there consideration for the existing new Ruckus AP in the 3 new buildings at CFH, SC & PA	as specified in RFP	NO	NO
	Did vendor detail migration to On-Premises Controller?	YES	NO	NO
	Is proposed equipment (manufacturer) proven in Education (widely used)	YES	YES	NO
Cost of Change	Was Non E-Rate cost (DataPlane feature) reflected in response	YES	NO	NO
	Was Non E-Rate cost (Network Analytic feature) reflected in the response	YES	NO	NO
	Was additional AP cost for the 3 new buildings reflected in the response	YES	NO	NO
	Additional Cost for AP in the 3 new buildings if not deploying Ruckus (Estimate for 26 indoor and 6 outdoor AP with License and Labor)			
	<i>26 x indoor AP</i>		\$13,601.90	\$7,991.88
	<i>6 x outdoor AP</i>		\$4,390.86	\$1,639.98
	<i>32 x license</i>		\$6,108.48	\$3,898.24
	<i>labor</i>		\$2,500.00	\$2,500.00
	Additional Cost	\$0.00	\$26,601.24	\$16,030.10
Account support team		YES	YES	YES

Others	Other Concerns	NONE	Outdoor Omni-directional AP raise concerns about co-channel interference with indoor AP	Cambium was Xirrus Network. Xirrus wireless did not work well in Lakeside Union
			Gigakom has a CMAS contract with Ruckus but did not propose a Ruckus solution	Lakeside Union is currently installing a Ruckus Wireless solution

EXPERIENCE & FINANCIAL SOUNDNESS	25	25	24	14
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Experience with school district & Technical experience	Excellent	Excellent	Excellent
District past experience with wireless manufacturer	Excellent (used since 2014)	Very Good (replaced Aruba/HP with Ruckus in 2014)	No prior experience with District (not a big manufacturer in Ed community)
References	YES	YES	YES
	included Ruckus reference	did not include Aruba reference	did not include Cambium reference

E-RATE EXPERIENCE	5	5	5	5
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Does vendor have experience working on E-Rate project with School Districts	YES	YES	YES
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TOTAL SCORE	100	82	73	69
		DATEL SYSTEMS	GIGAKOM	GIGAKOM

RECOMMENDATION:

It is recommended that the Board of Education award the Request for Proposal for acquisition and installation of the new wireless network as described in the formal Request for Proposal to Datel Systems, Inc.

This recommendation supports the following goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

All items in the wireless network Request for Proposal response are e-rate eligible, with the exception of the Ruckus Analytics subscription. The District’s net fiscal impact is \$187,603.05 to be paid from Federal COVID related funds.

E-Rate Eligible Cost

Hardware Cost	\$378,743.55
Miscellaneous Cost	\$1,325.00
Cabling Cost	\$6,397.11
Installation	\$51,683.75
Tax	\$24,683.22
TOTAL	\$462,832.63

E-Rate Category 2 Funding (less 60%)

\$277,699.58
\$185,133.05

Non E-Rate Eligible Cost

Ruckus Analytic Subscription	\$2,470.00
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District Fiscal Impact **\$187,603.05**

Selection of Datel Systems, Inc. as vendor of choice through the Form 470 Competitive Bid Process will ensure the funding commitment from E-Rate for the Funding Year 2022-23.

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.3.1.
Prepared by Dr. Stephanie Pierce
February 1, 2022

Authorization to Submit Equipment
Purchase Approval Request to CDE and
Approval of Contract for Demolition Work
for the Expansion of State Preschool
Classroom

BACKGROUND:

The California Department of Education (CDE) has a process for approving any construction or purchase beyond \$5,000. The State Preschool Program will be seeking approval to expand room B by removing the closets in the back of the classroom. Removing the closets will allow for more learning space and will also allow Prospect Avenue State Preschool to request an increase in licensing from 68-72 students at one time.

Presented for Board approval is the quote for the work to:

- Demo the two closets in the back of room B
- Paint the walls after the demo
- Add carpet squares to match the carpet in the classroom

If approved by the Board, the attached Equipment Purchase Approval Request will be submitted to the CDE for approval.

RECOMMENDATION:

Administration recommends approval of Fordyce Construction to demo the two closets in room B at Prospect Avenue State Preschool. Administration also recommends authorizing staff to submit the Equipment Purchase Approval Request to the California Department of Education.

This recommendation supports the following District goals:

- Assure the learning environment is set up with small group centers to allow for play based learning experiences that support the preschool learning foundations.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The total cost of the project will be \$9,365.00 from State Preschool Funds.

STUDENT ACHIEVEMENT IMPACT:

Children who participate in the State Preschool program increase their opportunity to enter kindergarten ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.



9932 Prospect Avenue, Suite 138 Santee, CA 92071, Phone 619.449.4272, License # 608529, DIR 1000003113

December 30, 2021

Submitted to:

Santee School District
Director of Maintenance, Operations and Facilities
9880 Riverwalk Drive
Santee, CA 92071
bryce.storm@santeesd.net

Job Site:

Pride Academy
Room B – Wall Demo

Attn: Bryce Storm

PO#: _____

Labor and materials furnished to complete the following:

Demo 2 storerooms:

1. Demo walls.
2. Safe off data and electrical in ceiling.
3. Patch and paint existing walls at point of demo.
4. Paint floor covering to match.
5. Repair T-bar ceiling.

Clarifications

1. Prevailing wages.
2. Normal working hours.
3. No haz mat.
4. Assume carpet tiles are available.
5. Leave closets and shelving in place.

For the sum of:

Nine thousand, three hundred sixty five dollars (\$9,365.00).

Payment to be made as follows:

In full upon completion

All material is guaranteed to be as specified. All work to be done in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate.

FORDYCE CONSTRUCTION

Brian Fordyce

Accepted _____

NOTE: EESD approval required prior to incurring costs in excess of \$7,500. Private agencies are required to obtain and submit documentation of at least three bids for a purchase in excess of \$5,000.

EQUIPMENT PURCHASE APPROVAL REQUEST

PART I SPECIAL NOTE: Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use Child Development contract funds to purchase items of equipment, with a cost per item exceeding the limit specified in the Funding Terms and Conditions.

CONTRACTOR		ADDRESS	CITY	ZIP CODE
CONTACT PERSON		TELEPHONE	CONTRACT TYPE	VENDOR NUMBER

PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase.)

QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>

PART II - CERTIFICATION

I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care contract funds provide by the California Department of Education.

SIGNATURE OF BOARD PRESIDENT OR DESIGNEE	TITLE	DATE
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PART III - FOR CDD USE ONLY

EESD receipt date: ____/____/20____ Contractor notification date: ____/____/20____ CONSULTANT RECOMMENDATION Requested \$ <input type="text"/> Approved \$ <input type="text"/> Fiscal Year 20____/____ Year-to-Date Balance: \$ <input type="text"/>		COMMENTS			
CONSULTANT	DATE	ADMINISTRATOR	DATE		

Distribution: Original: Contractor, copies to Child Development Audits, Fiscal Analyst, EESD Consultant, and Contractor file.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Kelly, Mary	Hill Creek	VI-29	Retirement	06-09-22

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Acevedo, Michael	Rio Seco	Project Safe Assistant	Resignation	01-28-22

2. Danley, Reuben	Technology & Communication Services	Computer Support Technician I	Resignation	06-30-22
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M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Marcia Ginn-Tofflemire	Principal on Special Assignment	02/07/2022 – 03/31/2022	\$27,271.54 (not to exceed)	General Fund

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
February 1, 2022

Appointment of Director, Out-of-School
Time Programs

BACKGROUND:

Santee School District offers quality child-centered programs that provide a safe environment and a variety of opportunities to enrich the lives of children and youth through the Out-of-School Time programs.

With the upcoming transition of the current Director, Administration recommends the appointment of Chrishaun Green, for this management position. Chrishaun has been serving as Project Coordinator for the Out-of-School Time Programs, since February 2021 and is familiar with the daily administration of the program. As a Coordinator, Chrishaun has also demonstrated exceptional leadership abilities and she will provide an exceptional service to the District as a Director.

RECOMMENDATION:

Administration recommends the Board of Education appoint Chrishaun Green as Director, Out-of-School Programs in Santee School District, effective February 2, 2022.

FISCAL IMPACT:

Based on the salary schedule placement of this position, this position will cost Project SAFE \$129,110.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 February 1, 2022

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period December 1, 2021 through December 31, 2021 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$16,077,070; cash receipts of \$13,077,372; and disbursements of \$7,770,189 are reflected for the period of December 1, through December 31, 2021 resulting in an ending cash balance of \$21,384,253 as of December 31, 2021.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - December

1

CASH REPORT FOR DECEMBER

	Actual	Projected*	Difference
Beginning Cash Balance as of December 1, 2021	\$16,077,070	\$16,077,070	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,592,663	2,592,663	\$ -
Property Taxes	5,104,089	5,450,918	\$ (346,829)
B. Federal Income			
Federal Funding	-	649,466	\$ (649,466)
C. State Income			
Other State Funding	1,510,539	1,510,539	\$ -
EPA Funding	3,456,953	-	\$ 3,456,953
D. Local Income			
Other Local Income	23,018	186,859	\$ (163,841)
Spec Ed	390,110	368,457	\$ 21,653
Interest	-	-	\$ -
E. Due to/Due from other funds	-	42,190	\$ (42,190)
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$13,077,372	\$10,801,092	\$ 2,276,280
Beginning Balance Plus Income	\$29,154,442	\$26,878,162	\$ 2,276,280
DISBURSEMENTS			
G. Commercial Warrants	\$ 1,609,949	\$ 1,027,315	\$ 582,634
H. Salary and Benefits	5,981,357	5,836,814	\$ 144,543
I. Other Outgo	178,883	114,181	\$ 64,702
J. Interfund Borrowing Out	-	3,375,744	\$ (3,375,744)
K. Budget Adjustments	-	-	\$ -
TOTAL DISBURSEMENTS	\$7,770,189	\$10,354,054	\$ (2,583,865)
Ending Cash Balance as of December 31, 2021	\$21,384,253	\$16,524,108	\$ 4,860,145

* Based on Cash Flow Projection at First Interim FY 2021-22

**Budget Revisions
Through December 31, 2021
2021-22 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	21,024,472	2,548,151	23,572,622
Estimated Income	50,910,341	34,179,762	85,090,103
Estimated Expenditures	50,526,307	36,396,577	86,922,884
Change in Fund Balance	384,034	(2,216,815)	(1,832,781)
Projected Ending Fund Balance	21,408,506	331,336	21,739,841
Less: Restricted Program Carryovers	-	331,336	331,336
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	122,017	-	122,017
Less: Assigned Vacation Carryover	474,800	-	474,800
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,607,687	-	2,607,687
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	17,808,134	-	17,808,134
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>20,415,820</u>	<u>-</u>	<u>20,415,820</u>
	<u>December</u>	<u>November</u>	
Projected Reserve % 2021-22¹	23.49%	23.49%	
Projected Reserve % 2022-23²	19.61%	19.61%	
Projected Reserve % 2023-24²	12.53%	12.53%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 1st Interim- October 2021²

Discussion and/or Action Item E.3.1.
Prepared by Tim Larson
February 1, 2022

Approval to Accept the Creating
Opportunities in Preventing and
Eliminating Suicide (COPES) Grant
Funds

BACKGROUND:

The County of San Diego Behavioral Health Services and the San Diego County Office of Education (SDCOE) have been awarded a four-year \$6 million grant under the Mental Health Student Services Act (MHSSA). Santee School District has been invited to participate in the four-year grant initiative called Creating Opportunities in Preventing and Eliminating Suicide (COPES).

The MHSSA grant will establish partnerships to expand mental health services to students across San Diego County and the State of California. SDCOE will lead the COPES initiative and target the following efforts:

- Staff and student wellness resiliency
- Stigma reduction
- Suicide prevention, intervention, and postvention
- Professional development and programming for educators, staff, students, and families
- Coordinated referral pathways for students needing mental/behavioral health services

RECOMMENDATION:

It is recommended that the Board of Education accept the COPES grant funds and participate in the initiative in partnership with SDCOE.

FISCAL IMPACT:

This grant provides \$80,000 for participating in the COPES grant program for four years.

STUDENT ACHIEVEMENT:

By linking support, providing resources for social emotional needs, and providing services to improve critical thinking and physical wellness, schools will be able to more effectively provide education and support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Services Agreement

This Agreement, for the provision of services is entered into this first day of January 2022, by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "SDCOE") and Santee School District (hereinafter referred to as "Contractor") who agrees to provide the following services to the SDCOE:

1. Scope of Services.

Contractor shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

In the event of a conflict in or inconsistency between the terms of this agreement and Exhibit A, the Agreement shall prevail. Unless specifically stated otherwise, the order of precedence for the purpose of determining any conflict or inconsistency between the terms of this agreement and any other documents shall be as follows 1) Any amendment to this agreement, 2) this agreement, 3) Exhibit(s) to this agreement, 4) Other associated documents named in the agreement.

2. Term of Agreement.

This Agreement shall be effective from the period commencing [January 15, 2022], and ending [December 31, 2025], unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Contractor shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Contractor received from SDCOE or produced for SDCOE for the purposes of this Agreement. []

3. Termination.

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to Contractor. During said thirty-day period shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. Compensation and Reimbursement.

The SDCOE will compensate Contractor [at a rate of [\$80,000] ** OR ** at the rates found in Exhibit A], not to exceed a total of [eighty thousand dollars (\$80,000)]. Contractor understands and agrees that there shall be no payment in instances where services are not provided. All payments are made based upon a net 30 basis from receipt and approval of submitted invoice. The SDCOE reserves the right to prorate any compensation based upon the services actually performed.

Invoices must include the SDCOE assigned agreement number stipulated on the first page of this Agreement. Contractor will invoice SDCOE monthly for services that have been completed in the previous month.

Contractor may be reimbursed for reasonable and necessary expenses in accordance with SDCOE reimbursement policies provided such expenses are pre-approved as listed in Exhibit A or by the SDCOE

contract designee via written amendment to this agreement. Expense reimbursement requests require receipts and will not be reimbursed without accompanying receipts.

Contractor is solely responsible for the payment of any applicable federal or state taxes incurred under this Agreement.

SDCOE shall pay for services rendered pursuant to this Agreement. No payment shall be made for any extra, further, or additional services without a duly executed amendment. In no event shall Contractor submit an invoice for an amount in excess of the maximum amount of compensation provided above either for a task or the entire Agreement, unless this Agreement is modified prior to the submission of such an invoice by a properly executed amendment.

5. Confidential Relationship.

SDCOE may from time to time communicate to Contractor certain information to enable Contractor to effectively perform the services. Contractor shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Contractor shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Contractor, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Contractor without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to Contractor by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Contractor shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Contractor shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Contractor acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Contractor may submit information that Contractor considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that the SDCOE may submit to Contractor information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Contractor upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Contractor's name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Contractor will remain the exclusive property of the Contractor.

8. Fund Availability

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Contractor. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.

9. Data Privacy and Protection

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by Contractor pursuant to this Agreement will cease to be retained by the Contractor at the conclusion of this Agreement and will, in fact, be removed from the Contractor's records.

The Contractor will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Contractor certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Contractor will notify the SDCOE within 24 hours of the Contractor discovering an unauthorized access or disclosure of SDCOE data.

The Contractor and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. Audit.

Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE. Except as SDCOE may specify in writing, Contractor shall have no authority express or implied, to act on behalf of SDCOE in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind SDCOE to any obligation whatsoever.

13. Licenses, Permits, Etc.

Contractor represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Contractor represents and warrants to SDCOE that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Contractor to practice its profession.

14. Contractor's Insurance.

The Contractor shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability

Bodily Injury and	\$1,000,000
Comprehensive form - Property Damage	Amount
Products/Completed	
Operations	

Auto Liability

Bodily Injury and	\$100,000/\$300,000
Comprehensive form - Property Damage	Amount
Owned, Non-owned Hired	Combined

The Contractor shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

15. Workers' Compensation.

The Contractor shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of

Insurance may be provided, providing for such, or Contractor shall sign and file on company letterhead stationery with the SDCOE the following certificate:

“I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement.”

16. Tuberculosis Clearance.

Contractor shall certify in writing that Contractor’s employees, volunteers, and subcontractors receive clearance for TB. In such cases where Contractor does not have in-person contact with students, contractor shall not be required to obtain TB clearance.

17. Pupil Safety/School Safety Act.

Contractor shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE has completed the “Pupil Safety Provisions” below certifying the level of contact that Contractor is expected to have with SDCOE’S pupils.

The SDCOE has determined that greater than limited contact (including electronic contact) with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required of the Contractor. No work may take place until the requirements of Education Code section 45125.1 have been met.

The SDCOE has determined that limited contact with pupils may occur under the terms of this Agreement. In lieu of fingerprinting, a SDCOE employee will provide supervision at all times when the Contractor has contact with pupils.

The SDCOE has determined that there will be no contact with pupils under the terms of this Agreement.

The above determination is made by Mara Madrigal-Weiss, Executive Director

Signature _____ Date _____
(SDCOE Program Manager/Director)

18. Indemnification.

To the fullest extent allowable by law, Contractor agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor’s obligations under this Section apply whether or not there is concurrent negligence on SDCOE’s part, but to the extent required by law, excluding liability due to SDCOE’s conduct. SDCOE shall have the right to select its legal counsel at Contractor’s expense, subject to Contractor’s approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

19. Tobacco-Free Facility.

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. Notices.

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Mara Madrigal-Weiss, Executive Director
6401 Linda Vista Rd
San Diego, CA 92111
858-298-2068
mmadrigal@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

Contractor: Tim Larson, Assistant Superintendent HR
Santee School District
9625 Cuyamaca St
Santee, CA 92071
619-258-2308
tim.larson@santeesd.net

21. Amendment.

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Contractor.

22. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. Mediation.

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

24. Compliance with Law.

The Contractor shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit B to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

25. Debarment, Suspension or Ineligibility Clause.

By signing this Agreement, the Contractor certifies that the Contractor, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

26. Authorization to Perform Services.

Contractor is not authorized to perform services or incur costs under this agreement until executed by both the Contractor and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

27. Employment with Public Agency and Retirees.

Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction, the California Public Employees Retirement System (PERS) or the State Teachers Retirement System (STRS) to be eligible for enrolment as an employee of SDCOE, Contractor shall indemnify, defend, and hold harmless SDCOE for the payment of any employee and/or employer contributions for such retirement benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as payment for any penalties and interest on such contributions, which would otherwise be the responsibility of SDCOE.

28. Conflict of Interests.

Contractor may serve other clients, but none whose activities or whose business, regardless of location, would place the Contractor in a "conflict of interest" as the term is defined in the Political Reform Act, codified at California Government Code Section 81000 et seq. Contractor shall not employ any SDCOE official in the work performed pursuant to this Agreement. No officer or employee of SDCOE shall have any financial interest in this Agreement that would violate California Government Code Sections 1029 et seq. Contractor warrants that it is not now, nor has it been in the previous twelve (12) months, an

employee, agent, appointee, or official of SDCOE. Contractor understands that if this Agreement is or was made in violation of Government Code 1090 et seq. the entire Agreement is void and Contractor will not be entitled to any reimbursement of expenses, and Contractor will be required to reimburse SDCOE for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code 1090 and, if applicable, will be disqualified from holding public office in the State of California.

29. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

30. Severability.

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

31. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

CONTRACTOR

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson
Name (Type or Print)

Tim Larson
Name (Type or Print)

Deputy Superintendent, Chief Business Officer
Title

Assistant Superintendent, Human Resources
Title

Date

Date

**EXHIBIT A
SPECIAL PROVISIONS**

A. Scope of Services.

Santee School District will (\$20,000 stipend per year for 4 years):

- Expend the annual stipend funds for allowable expenses that include staff stipends, sub-costs, or staff related time
- Identify a COPES liaison who will participate in professional development, workshops, and project meetings to build their capacity to become a subject matter expert in suicide prevention and mental health promotion
- Identify a core leadership team (when necessary) to participate in trainings related to districtwide suicide prevention and mental health promotion practices
- Disseminate baseline and final California Healthy Kids Survey (both Core and Mental Health Supports Modules) to all of their schools
- Participate in a needs assessment, evaluation activities and the development of an individualized program plan to be implemented over the four years
- Utilize an evidence-based suicide risk screening tool (e.g. Columbia Suicide Severity Rate Scale)
- Collect and report the number of suicide risk screenings completed in all schools each month, including the following data: grade, race, gender, severity level, and outcome

EXHIBIT B
COVID-19 Vaccination & Testing Requirements

The San Diego County Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations.

As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, county and SDCOE guidelines whenever services are performed on all SDCOE operated facilities. Accordingly, SDCOE has implemented a COVID-19 vaccination verification and testing requirements for all vendors and contractors.

1. Contractor/Vendor must comply with and enforce the following requirements effective October 15, 2021:
 - a. All employees, volunteers and/or agents of Contractor/Vendor must provide proof of full vaccination. Such proof of vaccination must indicate that there has been at least 14 days between the last dose and the date of services.
 - b. Any employee, volunteer and/or agent who is not fully vaccinated against COVID-19 must undergo testing and test negative for COVID-19 on a weekly basis. The COVID-19 test must be a PCR or antigen test.
 - c. The Contractor/Vendor shall verify the vaccination status for each of its own workers by manually reviewing a paper or digital copy of the worker’s COVID-19 vaccine record card or testing results in accordance with the Vaccine Record Guidelines & Standards from the California Department of Public Health. As a Contractor/Vendor, if you fail to receive the requisite documentation or digital proof of vaccination or testing from your employees, volunteers and/or agents, then such persons shall be considered untested or unvaccinated and ineligible to perform services on SDCOE facilities for any length of time due to non-compliance with the requirements outlined above.
 - d. The Contractor/Vendor shall advise each employee, volunteer and/or agent of the Contractor/Vendor of the SDCOE testing and vaccination policy and the requirement that a face mask must be worn at all times while at an SDCOE operated facility.
2. It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to the guidelines contained herein.
3. The Contractor/Vendor hereby certifies that all employees, volunteers and/or agents of Contractor/Vendor have been provided with a copy of this policy and warrants that employees, volunteers and/or agents of the Contractor/Vendor who perform services at SDCOE facilities have received proof of vaccination or have acquired proof of a negative Covid-19 test within 72 hours of the commencement of work, and will further comply with the testing requirements as outlined in the State Public Health Office Order of August 11, 2021, or as later amended or enacted.
4. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable county or state health order, may result in termination of the agreement to provide services.
5. This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit B shall prevail. |

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
February 1, 2022

Second Reading: Revised Board Policy (BP):

- BP 1312.3 – Uniform Complaint Procedures
- BP 5148.2 – Before/After School Programs
- BP 5148.3 – Preschool/Early Childhood Education

BACKGROUND:

The attached revised Board Policy and Administrative Regulation were updated to conform with California School Board Association's (CSBA) language. Board policies were presented for a first reading at the January 18, 2022 meeting.

BP 1312.3 – Uniform Complaint Procedures

Policy updated to reflect AB 131, which renumbers the license-exempt California State Preschool Program code sections, ensure consistency with the California Department of Education's 2021-22 federal program monitoring instrument, clarify that districts may not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student, add to the section regarding "Non-UCP Complaints" that any complaint alleging that a student, while in an education program or activity as specified, was subjected to sexual harassment as defined in 34 CFR 106.30 be addressed through federal Title IX complaint procedures, and clarify that complaints alleging a physical safety concern that interferes with a free appropriate public education is a non-UCP complaint.

BP 5148.2 – Before/After School Programs

Policy updated to reflect AB 130, which (1) establishes the Expanded Learning Opportunities (ELO) Program, (2) allocates ELO funding to districts under a formula based on a district's percentage of unduplicated students and average daily attendance, (3) requires districts receiving funds to, for the 2021-22 school year, offer access to ELO programs to all unduplicated students in grades TK-6, provide access to such programs to at least 50 percent of enrolled unduplicated students and, commencing in the 2022-23 school year, offer access to all students in grades TK-6 inclusive and ensure that access is provided to any student whose parent/guardian requests their placement in an ELO program, and (4) requires After School Education and Safety, 21st Century Community Learning Center, and ELO programs that charge family fees to schedule fees on a sliding scale that considers family income and ability to pay and to waive the cost of such fees for a student who is eligible for free or reduced-price meals.

BP 5148.3 – Preschool/Early Childhood Education

Policy updated to reflect AB 131, which amended and renumbered the statutes governing the California State Preschool Program (CSPP) within the Education Code, and to reflect AB 130, which (1) revised the timespans for mandatory transitional kindergarten (TK) admittance requirements to be phased in starting in the 2022-23 school year to the 2025-26 school year, (2) created a grant program for the construction or modernization of new preschool classrooms pursuant to the California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program, (3) requires, in combination with new State guidelines, as a condition of funding, that a CSPP program that is physically closed by local or state public health order or guidance due to the COVID-19 pandemic, but funded to be operational, provide distance learning services as specified by the California Department of Education, (4) requires districts receiving grants through the California Prekindergarten Planning and Implementation

Grant Program to develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten, and (5) prohibits TK eligibility from impacting family eligibility for a preschool or childcare program. Policy also updated to reflect that a CSPP program may be a part-day or full-day program and that a child under four years of age must be served in a CSPP facility licensed in accordance with Title 22 of the California Code of Regulations. Additionally, policy updated to reflect AB 1363, which requires the quality indicators for CSPP programs to include activities and services that meet the needs of dual language learners for support in the development of their home language and English.

RECOMMENDATIONS:

Revised BP 1312.3; BP 5148.2, and BP 5148.3, are being presented for a second reading and adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints, which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to the UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462) ~~Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)~~
6. Child care and development programs (Education Code 8200-8498)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content, ~~when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (Education Code 51228.1-51228.3)~~
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or

UNIFORM COMPLAINT PROCEDURES

perceived characteristics (5 CCR 4610)

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, ~~migrant students, and immigrant students participating in a newcomer program~~ (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 52059; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)
15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)
17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8235-8239.1)
23. State preschool health and safety issues in license-exempt programs (Education Code 8235.5)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

UNIFORM COMPLAINT PROCEDURES

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

UNIFORM COMPLAINT PROCEDURES

3. 4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.
4. 5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), ~~or a due process hearing order~~ failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
5. 6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
6. 7. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
7. 8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

*Legal Reference:**EDUCATION CODE**200-262.4 Prohibition of discrimination**8200-8498 Child care and development programs**8500-8538 Adult basic education**18100-18203 School libraries**32280-32289 School safety plan, uniform complaint procedure**46015 Parental leave for students**48853-48853.5 Foster youth**48985 Notices in language other than English**49010-490134 Student Fees**49060-49079 Student records**49069.5 Records of foster youth**49490-49590 Child nutrition programs**49701 Interstate Compact on Educational Opportunity for Military Children**51210 Courses of study grades 1-6**51222 Physical education, secondary schools**51223 Physical education, elementary schools**51225.1-51225.2 Foster youth and homeless children; former juvenile court school students, military-connected students, migrant students, and newly arrived immigrant students; course credits; graduation requirements**51226-51226.1 Career technical education**51228.1-51228.3 Course periods without educational content*

UNIFORM COMPLAINT PROCEDURES

~~52059.5 Statewide system of support~~
~~52060-52077 Local control and accountability plan, especially:~~
~~52075 Complaint for lack of compliance with local control and accountability plan requirements~~
~~52300-52462 Career-technical education~~
~~52500-52616.24 Adult schools~~
~~54400-54425 Compensatory education programs~~
~~54440-54445 Migrant education~~
~~54460-54529 Compensatory education programs~~
~~59000-59300 Special schools and centers~~
~~64000-64001 Consolidated application process; school plan for student achievement~~
~~65000-65001 School site councils~~
 GOVERNMENT CODE
~~11135 Nondiscrimination in programs or activities funded by state~~
~~12900-12996 Fair Employment and Housing Act~~
 HEALTH AND SAFETY CODE
~~1596.792 California Child Day Care Act; general provisions and definitions~~
~~1596.7925 California Child Day Care Act; health and safety regulations~~
 PENAL CODE
~~422.55 Hate crime; definition~~
~~422.6 Interference with constitutional right or privilege~~
 CODE OF REGULATIONS, TITLE 2
~~11023 Harassment and discrimination prevention and correction~~
 CODE OF REGULATIONS, TITLE 5
~~3200-3205 Special education compliance complaints~~
~~4600-4670 Uniform complaint procedures~~
~~4680-4687 Williams uniform complaint procedures~~
~~4690-4694 Complaints regarding health and safety issues in license-exempt preschool programs~~
~~4900-4965 Nondiscrimination in elementary and secondary education programs~~
~~15580-15584 Child nutrition programs complaint procedures~~
 UNITED STATES CODE, TITLE 20
~~1221 Application of laws~~
~~1232g Family Educational Rights and Privacy Act~~
~~1681-1688 Title IX of the Education Amendments of 1972~~
~~6301-6576 Title I Improving the Academic Achievement of the Disadvantaged~~
~~6801-7014 Title III language instruction for limited English proficient and immigrant students~~
 UNITED STATES CODE, TITLE 20
~~1221 Application of laws~~
~~1232g Family Educational Rights and Privacy Act~~
~~1681-1688 Title IX of the Education Amendments of 1972~~
~~6301-6576 Title I Improving the Academic Achievement of the Disadvantaged~~
~~6801-7014 Title III language instruction for limited English proficient and immigrant students~~
 UNITED STATES CODE, TITLE 29
~~794 Section 504 of Rehabilitation Act of 1973~~
 UNITED STATES CODE, TITLE 42
~~2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended~~
~~2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964~~
~~6101-6107 Age Discrimination Act of 1975~~
~~11431-11435 McKinney-Vento Homeless Assistance Act~~
~~12101-12213 Title II equal opportunity for individuals with disabilities~~
 CODE OF FEDERAL REGULATIONS, TITLE 28
~~35.107 Nondiscrimination on basis of disability; complaints~~
 CODE OF FEDERAL REGULATIONS, TITLE 34
~~99.1-99.67 Family Educational Rights and Privacy Act~~
~~100.3 Prohibition of discrimination on basis of race, color or national origin~~
~~104.7 Designation of responsible employee for Section 504~~
~~106.1-106.82 Nondiscrimination on the basis of sex in education programs, especially:~~
~~106.8 Designation of responsible employee for Title IX~~
~~106.9 Notification of nondiscrimination on basis of sex~~
~~110.25 Notification of nondiscrimination on the basis of age~~
 Management Resources:
 CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Uniform Complaint Procedure 2020-21 Program Instrument
Sample UCP Board Policies and Procedures
 U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter, September 22, 2017
Dear Colleague Letter: Title IX Coordinators, April 2015

UNIFORM COMPLAINT PROCEDURES

Dear Colleague Letter: Bullying of Students with Disabilities, October 2014
Dear Colleague Letter: Harassment and Bullying, October 2010
 U.S. DEPARTMENT OF JUSTICE PUBLICATIONS, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001
 U.S. DEPARTMENT OF JUSTICE PUBLICATIONS
Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002
 WEB SITES
 CSBA: <http://www.csba.org>
 California Department of Education: <http://www.cde.ca.gov>
 Student Privacy Policy Office: <http://www2.ed.gov/about/offices/list/opepd/sppo>
 U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>
 U.S. Department of Justice: <http://www.justice.gov>

<u>State</u>	<u>Description</u>
<u>2 CCR 11023</u>	<u>Harassment and discrimination prevention and correction</u>
<u>5 CCR 15580-15584</u>	<u>Child nutrition programs complaint procedures</u>
<u>5 CCR 3200-3205</u>	<u>Special education compliance complaints</u>
<u>5 CCR 4600-4670</u>	<u>Uniform complaint procedures</u>
<u>5 CCR 4680-4687</u>	<u>Williams uniform complaint procedures</u>
<u>5 CCR 4690-4694</u>	<u>Complaints regarding health and safety issues in license-exempt preschool programs</u>
<u>5 CCR 4900-4965</u>	<u>Nondiscrimination in elementary and secondary education programs</u>
<u>Ed. Code 200-262.4</u>	<u>Educational equity; prohibition of discrimination on the basis of sex</u>
<u>Ed. Code 18100-18203</u>	<u>School libraries</u>
<u>Ed. Code 32221.5</u>	<u>Insurance for athletic team members</u>
<u>Ed. Code 32280-32289</u>	<u>School safety plans</u>
<u>Ed. Code 35186</u>	<u>Williams uniform complaint procedures</u>
<u>Ed. Code 46015</u>	<u>Parental leave for students</u>
<u>Ed. Code 48853-48853.5</u>	<u>Foster youth</u>
<u>Ed. Code 48985</u>	<u>Notices in language other than English</u>
<u>Ed. Code 49010-49014</u>	<u>Student fees</u>
<u>Ed. code 49060-49079</u>	<u>Student records</u>
<u>Ed. Code 49069.5</u>	<u>Records of foster youth</u>
<u>Ed. Code 49490-49590</u>	<u>Child nutrition programs</u>
<u>Ed. Code 49701</u>	<u>Interstate Compact on Educational Opportunity for Military Children</u>
<u>Ed. Code 51210</u>	<u>Courses of study grades 1-6</u>
<u>Ed. Code 51222</u>	<u>Physical education</u>
<u>Ed. Code 51223</u>	<u>Physical education, elementary schools</u>
<u>Ed. Code 51225.1-51225.2</u>	<u>Foster youth, homeless children, former juvenile court school students; course credits; graduation requirements</u>
<u>Ed. Code 51226-51226.1</u>	<u>Career technical education</u>
<u>Ed. Code 51228.1-51228.3</u>	<u>Course periods without educational content</u>

UNIFORM COMPLAINT PROCEDURES

<u>Ed. Code 52059.5</u>	<u>Statewide system of support</u>
<u>Ed. Code 52060-52077</u>	<u>Local control and accountability plan</u>
<u>Ed. Code 52075</u>	<u>Complaint for lack of compliance with local control and accountability plan requirements</u>
<u>Ed. Code 52300-52462</u>	<u>Career technical education</u>
<u>Ed. Code 52500-52616.24</u>	<u>Adult schools</u>
<u>Ed. Code 54400-54425</u>	<u>Compensatory education programs</u>
<u>Ed. Code 54440-54445</u>	<u>Migrant education</u>
<u>Ed. Code 54460-54529</u>	<u>Compensatory education programs</u>
<u>Ed. Code 59000-59300</u>	<u>Special schools and centers</u>
<u>Ed. Code 64000-64001</u>	<u>Consolidated application process; school plan for student achievement</u>
<u>Ed. Code 65000-65001</u>	<u>School site councils</u>
<u>Ed. Code 8200-8498</u>	<u>Child care and development programs</u>
<u>Ed. Code 8500-8538</u>	<u>Adult basic education</u>
<u>Gov. Code 11135</u>	<u>Nondiscrimination in programs or activities funded by state</u>
<u>Gov. Code 11135</u>	<u>Discrimination</u>
<u>Gov. Code 12900-12996</u>	<u>Fair Employment and Housing Act</u>
<u>H&S Code 1596.792</u>	<u>California Child Day Care Act; general provisions and definitions</u>
<u>H&S Code 1596.7925</u>	<u>California Child Day Care Act; health and safety regulations</u>
<u>Pen. Code 422.55</u>	<u>Definition of hate crime</u>
<u>Pen. Code 422.6</u>	<u>Civil rights; crimes</u>
Federal	
<u>20 USC 1221</u>	<u>Application of laws</u>
<u>20 USC 1232g</u>	<u>Family Educational Rights and Privacy Act (FERPA) of 1974</u>
<u>20 USC 1681-1688</u>	<u>Title IX of the Education Amendments of 1972</u>
<u>20 USC 6301-6576</u>	<u>Title I Improving the Academic Achievement of the Disadvantaged</u>
<u>20 USC 6801-7014</u>	<u>Title III language instruction for limited English proficient and immigrant students</u>
<u>28 CFR 35.107</u>	<u>Nondiscrimination on basis of disability; complaints</u>
<u>29 USC 794</u>	<u>Rehabilitation Act of 1973, Section 504</u>
<u>34 CFR 100.3</u>	<u>Prohibition of discrimination on basis of race, color or national origin</u>
<u>34 CFR 104.7</u>	<u>Designation of responsible employee for Section 504</u>
<u>34 CFR 106.1-106.82</u>	<u>Nondiscrimination on the basis of sex in education programs</u>
<u>34 CFR 106.8</u>	<u>Designation of responsible employee for Title IX</u>
<u>34 CFR 106.9</u>	<u>Notification of nondiscrimination on basis of sex</u>
<u>34 CFR 110.25</u>	<u>Notification of nondiscrimination on the basis of age</u>
<u>34 CFR 99.1-99.67</u>	<u>Family Educational Rights and Privacy Act</u>
<u>42 USC 11431-11435</u>	<u>McKinney-Vento Homeless Assistance Act</u>

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<u>42 USC 12101-12213</u>	<u>Title II equal opportunity for individuals with disabilities</u>
<u>42 USC 2000d-2000e-17</u>	<u>Title VI and Title VII Civil Rights Act of 1964, as amended</u>
<u>42 USC 2000h-2-2000h-6</u>	<u>Title IX of the Civil Rights Act of 1964</u>
<u>42 USC 6101-6107</u>	<u>Age Discrimination Act of 1975</u>

Management Resources

<i>California Department of Education Publication</i>	<i>Uniform Complaint Procedure 2020-21 Program Instrument</i>
<i>California Department of Education Publication</i>	<i>Sample UCP Board Policies and Procedures</i>
<i>U.S. DOE, Office For Civil Rights Publication</i>	<i>Dear Colleague Letter, September 22, 2017</i>
<i>U.S. DOE, Office For Civil Rights Publication</i>	<i>Dear Colleague Letter: Title IX Coordinators, April 2015</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Dear Colleague Letter: Harassment and Bullying, October 2010</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Dear Colleague Letter Responding to Bullying of Students with Disabilities, October 2014</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001</i>
<i>U.S. DOJ Publication</i>	<i>Guidance to Federal Financial Assistance Recipients Regarding Title VI, 2002</i>
<i>Website</i>	<u><i>U.S. Department of Justice</i></u>
<i>Website</i>	<u><i>California Department of Education</i></u>
<i>Website</i>	<u><i>CSBA</i></u>
<i>Website</i>	<u><i>U.S. Department of Education, Office for Civil Rights</i></u>

Policy adopted: February 17, 2009
Revised: 3/19/13, 6/17/14; 10/4/16; 12/6/16; 5/15/18;
06/15/21

SANTEE SCHOOL DISTRICT
Santee, California

BEFORE/AFTER SCHOOL PROGRAMS

The Governing Board desires to provide before-school and/or after-school enrichment programs that support the regular education program in a supervised environment, ~~and provide safe, constructive alternatives for students~~. In order to increase academic achievement of participating students, the content of such programs shall be coordinated ~~aligned~~ with the district's vision and goals for student learning, local control and accountability plan, its curriculum, and academic standards, ~~district and state academic standards and shall be integrated with other learning support activities~~.

The district's program shall be planned through a collaborative process that includes parents/guardians, students, representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422, 8482.5, 46120)

To the extent feasible, the district shall give priority to establishing before-school and/or after-school programs in the low-performing schools and/or programs that serve low-income and other at-risk students.

~~The establishment of any program shall be approved by the Board and the principal of each participating school.~~

Any After School Education and Safety Program (ASES), 21st Century Community Learning Center Program (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs), or other program to be established pursuant to Education Code 8421, 8484.75, shall be approved by the Board and the principal of each participating school.

~~A fee may be charged to participating families based on the actual cost of services. The fee may be waived or subsidized based on economic disadvantage or other critical needs in accordance with Education Code 8263 and 8350.~~

The Superintendent or designee shall ensure that all staff who directly supervise students in the district's before-school and/or after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

A family fee may be charged to participating families based on the actual cost of services.

However, for the ASSETs program, a family fee shall be waived or reduced for families with students who are eligible for free or reduced-price meals. (Education Code 8422)
For ASES, 21st CCLC, and/or Expanded Learning Opportunities programs, no fee shall be charged for a student who is eligible for free or reduced-price meals, or a student who the district knows is

BEFORE/AFTER SCHOOL PROGRAMS

a homeless youth or in foster care. In Addition, family fees shall be calculated on a sliding scale that considers family income and ability to pay. (Education Code 8482.6, 46120)

Eligible students who are 11 or 12 years of age shall be placed in a before-school or after-school program, if and when available, rather than subsidized child care and development services. During the time that the before-school or after-school program does not operate, such students may be provided the option of enrolling in child care and development services in accordance with the enrollment priorities established in AR 5148 – Child Care and Development. (Welfare and Institutions Code 10273)

The Board and the Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to determine program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities. ~~such as outcome-based data on academic performance, attendance, and positive behavioral changes.~~

Every three years, the Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

*Legal Reference:*EDUCATION CODE17260-17268 Plans and specifications for school facilities35021.3 After-school physical recreation instructors45125 Criminal record check45330 Paraprofessionals; instructional aides45340-45349 Paraprofessionals; instructional aides49024 Activity Supervisor Clearance Certificate49430-49434 Nutrition standards49540-49546 Child care food program49553 Free or reduced-price meals69430-69460 Cal Grant program8263 Eligibility and priorities for subsidized child development services8263.4 Enrollment of students ages 11-12 years8273.1 Family fees, exemptions8350-8359.1 Programs for CalWORKS recipients8360-8370 Personnel qualifications8420-8428 21st Century After-School Program for Teens8482-8484.65 After School Education and Safety Program8484.7-8484.9 21st Century Community Learning Centers8490-8490.7 Distinguished After School Health Recognition Program~~17264 New construction; accommodation of before and after school programs~~~~69530-69547.9 Cal Grant program~~UNITED STATES CODE, TITLE 20

BEFORE/AFTER SCHOOL PROGRAMS6311 State Plan6314 Title I schoolwide programs6319 Program improvement7171-7176 21st Century community learning centers11434a Education for homeless children and youths1766-1766a Child and Adult Care Food Program226.17 Child care center nutrition standards

Management Resources:

CSBA ADVISORIESProposition 49: New Funding for Before and After School Programs, July 2006CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS21st Century Community Learning Centers (21st CCLC) FAQs Elementary/Middle School Programs, September 201621st Century High School After School Safety and Enrichment for Teens Program Frequently Asked Questions, March 2012A Crosswalk Between the Quality Standards for Expanded Learning and Program Quality Assessment tools, 2014California After School Physical Activity Guidelines, 2009Quality Program Improvement Plan for Expanded Learning Programs in California 2016-17, November 2016Quality Standards for Expanded Learning in California: Creating and Implementing a Shared Vision of quality, 2014Request for Application for Programs Proposing to Serve High School Students, September 201621st Century High School After School Safety and Enrichment for Teens (ASSETS) Program Evaluation Guidebook 2005-06, July 2006COUNCIL OF CHIEF STATE SCHOOL OFFICERS (CCSSO) PUBLICATIONSUsing NCLB Funds to Support Extended Learning Time: Opportunities for Afterschool Programs, August 2005NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONSBuilding and Sustaining After School Programs: Successful Practices in School Board Leadership, 2005U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE21st Century Community Learning Centers, February 2003U.S. DEPARTMENT OF EDUCATION PUBLICATIONS21st Century Community Learning Centers, Nonregulatory Guidance, February 2003After-School Programs: Keeping Children Safe and Smart, June 2000WEB SITESCSBA: <http://www.csba.org>US Department of Agriculture <https://www.fns.usda.gov/cacfp/afterschool-programs>Partnership for Children and Youth <https://www.partnerforchildren.org/>California Healthy Kids Survey <https://calschls.org/>Commission on Teacher Credentialing <https://www.ctc.ca.gov/>Academy for Educational Development, Promising Practices in Afterschool: <http://www.afterschool.org>California Department of Education, After School Partnerships Office: <http://www.ede.ca.gov/ls/ba>California School-Age Consortium: <http://calsac.org>US Department of Education <https://www.ed.gov/>Children Now: <http://www.childrennow.org>Council of Chief State School Officers: <http://www.ccsso.org>

National School Boards Association, Extended Day Learning Opportunities Program:

<http://www.nsba.org/edlo>

Policy adopted: August 17, 2010

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

PRESCHOOL/EARLY CHILDHOOD EDUCATION

The Governing Board recognizes the value of that high-quality preschool experiences to enhance children's social-emotional development, knowledge, skills and abilities. for children ages 3-5 help them develop knowledge, skills, and attributes necessary to be successful in school and provide for a smooth transition into the elementary education program. Such programs should provide developmentally appropriate activities in a safe, well-supervised, cognitively rich environment. The Board desires to provide a supervised, and cognitively rich environment designed to facilitate the transition to kindergarten for three- and four-year old children.

~~Collaboration with Community Programs~~

The Superintendent or designee shall collaborate with local child care and development planning council, the county office of education, other public agencies, organizations and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan ~~community-wide plan~~ to increase children's access to high-quality preschool programs.

~~Information about preschool options in the community shall be provided to parents/guardians upon request.~~

~~The Superintendent or designee shall establish partnerships with feeder preschools to facilitate articulation of the preschool curriculum with the district's elementary education program.~~

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools, either directly or through a subcontract with a public or private provider.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall approve, for the district's preschool program, a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulation. (5 CCR 18271)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for ~~In so doing, the Board shall give consideration to the benefits of providing early education programs for~~ at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

PRESCHOOL/EARLY CHILDHOOD EDUCATION

Preschool classroom needs shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

The Superintendent or designee shall coordinate the district's preschool program, transitional kindergarten program (TK), and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or child care program. (Education Code 8205, 48000)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The district's preschool program shall include activities and services that meet the needs of dual language learners for support in the development of their home language and English. (Education Code 8203)

The district's preschool program shall provide appropriate services to support the needs of at-risk children.

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

The district shall encourage volunteerism by families participating in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

PRESCHOOL/EARLY CHILDHOOD EDUCATION

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (CCR 18105; 22 CCR 101218)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8208, 8210, and 8211 and 5 CCR 18106.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child care needs extend beyond the length of time that the district's preschool program is offered.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of preschool children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8281.5)

When a district CSPP program is physically closed by local or state public health order due to the COVID-19 pandemic, the district shall provide distance learning to preschool children when required to do so as a condition of funding or when required by law.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

The district's uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8212; 5 CCR 4610, 4611, 4690-4694)

The Superintendent or designee shall regularly report to the Board regarding enrollment in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program. On a case-by-case basis, the Board shall determine whether the district shall directly administer preschool programs or contract with public or private providers to offer such programs.

~~Facilities for preschool classrooms shall be addressed in the district's comprehensive facilities plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations.~~

PRESCHOOL/EARLY CHILDHOOD EDUCATION

~~To enable children of working parents/guardians to participate in the district's preschool program, the Superintendent or designee shall recommend strategies to provide a full day program and/or to link to other full day child care programs in the district or community to the extent possible.~~

~~Inasmuch as parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning. Program staff shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled students regarding their child's progress.~~

~~The Board shall adopt standards which identify the knowledge, skills, and experience that students will be expected to attain in the district's preschool program in order to be prepared for the early primary grades, including but not be limited to, development of language, cognitive, social, emotional, and physical skills.~~

~~The district's preschool program shall provide culturally and linguistically appropriate services and support the needs of English learners. The program also shall provide appropriate services for students with disabilities, including but not limited to early screening to identify special needs among preschool students and intervention services to assist students identified with special needs in accordance with law.~~

~~To maximize the ability of children to succeed in the preschool program, program staff shall support students' health through proper nutrition and physical activity and shall provide or make referrals to health and social services.~~

~~The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate credential(s) or permit(s) issued by the Commission on Teacher Credentialing and meet any additional qualifications established by the Board.~~

~~The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements.~~

~~He/she shall regularly report to the Board regarding enrollments in district preschool programs and the effectiveness of the programs in preparing preschool students for transition into the elementary education program.~~

Legal Reference:

EDUCATION CODE

44065 Interchange between certificated and classified positions

44256 Credential types

48000 Transitional kindergarten

48982 Notification, primary language other than English

8200-8498 Child Care and Development Services Act, especially:

8200-8209 General provisions for child care and development services

8200-8499.10 Child care and Development Services Act

PRESCHOOL/EARLY CHILDHOOD EDUCATION

8230-8233 Migrant Child Care and Development Program
8235-8237 State Preschool Programs
8235-8239.1 California State Preschool Program
8240-8244 General child care and development programs
8250-8252 Programs for children with special needs
8263 Eligibility and priorities for subsidized child development services
8263.3 Disenrollment of families due to reduced funding levels
8264.8 Center-based child care programs, staffing ratios
8273.1 Family fees
8360-8370 Personnel qualification
8400-8409 Contracts, administrative appeal procedure
8493-8498 Facilities, capital outlay
8499.3-8499.7 Local child care and development planning councils
54740-54749 Cal-SAFE program for pregnant/parenting students and their children
HEALTH AND SAFETY CODE
1596.70-1596.895 California Child Day Care Act
1596.90-1597.21 Day care centers
120325-120380 Immunization requirements
CODE OF REGULATIONS, TITLE 5
18000-18122 General provisions, general child care programs
18000-18434 Child care and development programs
18130-18136 California State Preschool Program
18295 Waiver of qualifications for site supervisor
4600-4670 Uniform complaint procedures
4690-4694 Complaints regarding health and safety issues in license-exempt preschool programs
80105-80125 Commission on Teacher Credentialing, child care and development permits
18180-18192 Federal and State-Based Migrant Programs
18210-18213 Severely Handicapped Program
18270-18281 Program quality, accountability
18290-18292 Staffing ratios
18295 Waiver of qualifications for site supervisor
18300-18308 Appeals and dispute resolution
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
6311-6322 Title I, relative to preschool
6319 Qualifications for teachers and paraprofessionals
6371-6376 Early Reading First
6381-6381k Even Start family literacy programs
6391-6399 Education of migratory children
UNITED STATES CODE, TITLE 42
9831-9852a Head Start programs
9858-9858q Child Care and Development Block Grant
9857-9858r Child Care and Development Block Grant
CODE OF FEDERAL REGULATIONS, TITLE 22
101151-101239.2 General requirements, licensed child care centers, including:
101151-101163 Licensing and application procedures
101212-101231 Continuing requirements
101237-101239.2 Facilities and equipment
CODE OF FEDERAL REGULATIONS, TITLE 45
1301-1310 Head Start
1301.1-1305.2 Head Start
Management Resources:
CSBA PUBLICATIONS

PRESCHOOL/EARLY CHILDHOOD EDUCATION

Expanding Access to High-Quality Preschool Programs: A Resource and Policy Guide for School Leaders, 2005

What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016

CDE PUBLICATIONS

Prekindergarten Learning Development Guidelines, 2000

First Class: A Guide for Early Primary Education, 1999

Preschool English Learners: Principles and Practices to Promote Language, Literacy and Learning, 2nd Ed. 2009

Dream Big for Our Youngest Children: Final Report of the California Early Learning Quality Improvement System Advisory Committee, 2010

California Preschool Learning Foundations

CDE MANAGEMENT BULLETINS

01-06 The Desired Results for Children and Families System, May 31, 2001

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Good Start, Grow Smart, April 2002

Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016

WEB SITES

CSBA: <http://www.csba.org>

California Association for the Education of Young Children: <http://www.caeyc.org>

California Preschool Instructional Network <https://cpin.us/>

California Children and Families Commission: <http://www.cefe.ca.gov>

California County Superintendents Educational Services Association <https://ccsesa.org/>

Cities, Counties and Schools Partnership <http://www.ccspartnership.org/>

California Department of Education: <http://www.cde.ca.gov>

California Head Start Association: <http://caheadstart.org>

Child Development Policy Institute: <http://www.cdpi.net>

First 5 Association of California: <http://www.f5ac.org>

National Institute for Early Education Research: <http://nieer.org>

National School Boards Association: <http://www.nsba.org>

Preschool California: <http://www.preschoolcalifornia.org>

U.S. Department of Education: <http://www.ed.gov>

Policy adopted: August 17, 2010

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Kristin Baranski
February 1, 2022

First Reading: Revised Board Policy (BP) and
Board Bylaw (BB):

- BP 6170.1 – Transitional Kindergarten
- BB 9320 – Meeting and Notices

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association's (CSBA) language.

BP 6170.1 – Transitional Kindergarten

Policy updated to reflect AB 130, which (1) gradually revises the timespans for mandatory transitional kindergarten (TK) admittance such that, by the 2025-26 school year, children who turn four by September 1 will be eligible for TK, (2) establishes the California Prekindergarten Planning and Implementation Grant Program as an early learning initiative with the goal of expanding access to classroom-based prekindergarten programs at districts, including but not limited to TK programs, and which requires districts to develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten, (3) establishes the California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program to provide one-time grants to school districts to construct new school facilities or retrofit existing school facilities including for the purpose of providing TK classrooms, (4) prohibits TK eligibility from impacting family eligibility for a preschool or childcare program, and (5) requires districts to maintain an average TK class enrollment of not more than 24 students for each school site and which, commencing with the 2022–23 school year, requires districts to maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2023-24 school year. Policy also updated to reflect requirements for programs that commingle preschool-age and TK students.

BB 9320 – Meeting and Notices

Bylaw updated to clarify that it is discussion among themselves, via technology, of a majority of the governing board regarding an item within the subject matter jurisdiction of the board that can result in a violation of the Brown Act, and that agenda materials are required to be made available for public inspection at the time the materials are distributed to all or a majority of the board when agenda materials relating to an open session of a regular meeting are distributed to the board less than 72 hours before the meeting. Bylaw also updated to add a new section "Teleconferencing During a Proclaimed State of Emergency" which reflects AB 361 that (1) authorizes boards, until January 1, 2024, to conduct board meetings by teleconference, as specified, without meeting certain requirements otherwise required of teleconference meetings when holding a board meeting during a proclaimed state of emergency when state or local officials have imposed or recommend measures to promote social distancing; to determine whether, as a result of an emergency, meeting in person would present imminent risks to the health or safety of attendees; or when it has been determined, as a result of an emergency, that meeting in person would present imminent risks to the health or safety of attendees, (2) includes that the district may, in its discretion, provide

a physical location from which the public may attend or comment and, (3) provides that the board may continue to conduct meetings by teleconference during proclaimed states of emergency by a majority vote finding within 30 days after teleconferencing for the first time and every 30 days thereafter that either the state of emergency continues to directly impact the ability of the board to meet safely in person or that state or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATIONS:

Revised Board Policy (BP) 6170.1 and Board Bylaw (BB) 9320, are being presented for first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

TRANSITIONAL KINDERGARTEN

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

Eligibility

The district's TK program shall admit children as follows: (Education Code 48000): ~~whose fifth birthday is from September 2 through December 2.~~

1. For the 2021-22 school year, children whose fifth birthday is between September 2 through December 2
2. For the 2022-23 school year, children whose fifth birthday is between September 2 and February 2
3. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
4. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
5. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or childcare program. (Education Code 48000).

Parents/guardians of eligible children shall be notified of the availability of the TK program and of the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program upon request of a child's parents/guardians, if the Superintendent or designee determines that it is in the child's best interest.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year as described above, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and

TRANSITIONAL KINDERGARTEN

disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

~~Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.~~

~~Upon request of a child's parents/guardians, the district may, on a case by case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.~~

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential knowledge and skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length(s) of the school day in the district's TK program, which shall be at least three hours but no more than four hours long except for TK students enrolled in expanded learning opportunity programs provided by the district pursuant to Education Code 46120. three and one half hours. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program either at the same or different school sites. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day or both. (Education Code 8973, 37202, 461111, 46115, 46117, 48003)

The Superintendent or designee shall develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten that meet the needs of parents/guardians, including through partnerships with the district's expanded learning offerings, the After School Education and Safety Program, the California State Preschool Program (CSPP), Head Start programs, and other community-based early learning and care programs. The Superintendent or designee shall present such plan for consideration by the board at a public meeting on or before June 30, 2022. (Education Code 8281.5)

TRANSITIONAL KINDERGARTEN

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be commingled in the same classroom ~~placed in a~~ with four-year-old students from a ~~California State Preschool Program CSPP program~~ as long as the ~~classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten commingled program~~ meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000):

1. The classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten
2. An early childhood environment rating scale, as specified in 5 CCR 18281, is completed for the classroom
3. All children enrolled for 10 or more hours per week are evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272
4. The classroom is taught by a teacher that holds a credential issued by the Commission on Teacher Credentialing in accordance with Education Code 44065 and 44256
5. The classroom is in compliance with the adult-child ratio specified in Education Code 8241
6. Contractors of the district report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068 except for contractors of the TK program

The district shall maintain an average TK class enrollment of not more than 24 students for each school site. (Education Code 48000)

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, ~~2020~~, 2023 have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children, including but not limited to, developing competencies in serving inclusive classrooms and dual language learners.

The district shall, commencing with the 2022-23 school year, maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2023-24 school year. (Education Code 48000)

TRANSITIONAL KINDERGARTEN**Continuation to Kindergarten**

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten.
(Education Code 46300)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation, ~~and~~ the progress of students in meeting related academic standards, and student preparedness for future education.

*Legal Reference:*EDUCATION CODE*8235 California State Preschool Program**8973 Extended-day kindergarten**8970-8974 Early primary program, including extended-day kindergarten**~~37202 School calendar; equivalency of instructional minutes~~**37202 Equal time in all schools**~~44258.9 Assignment monitoring by county superintendent of schools~~**44258.9 County superintendent review of teacher assignment**46111 Kindergarten, hours of attendance**46114-46119 Minimum school day, kindergarten**~~46300 Computation of ADA, inclusion of kindergarten and transitional kindergarten~~**46300 Method of computing average daily attendance**~~48000 Age of admission, kindergarten and transitional kindergarten~~**48000 Minimum age of admission for kindergarten; transitional kindergarten**48002 Evidence of minimum age required to enter kindergarten or first grade**48003 Kindergarten annual report**~~48200 Compulsory education, starting at age six attendance~~**Management Resources:*

TRANSITIONAL KINDERGARTEN

CSBA PUBLICATIONS

What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

Desired Results Developmental Profile, 2015

Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013

California Preschool Curriculum Framework, Vol. 3, 2013

California Preschool Learning Foundations, Vol. 3, 2012

California Preschool Curriculum Framework, Vol. 2, 2011

California Preschool Learning Foundations, Vol. 2, 2010

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

MEETINGS AND NOTICES

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate or take action upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

Regular Meetings

The Board shall hold two (2) regular meeting(s) each month. Regular meetings shall be held at 6:00 ~~7:00~~ p.m. on the first and third Tuesday of the month at the Santee School District Educational Resource Center.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's ~~Internet~~ web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose

MEETINGS AND NOTICES

at the time the materials are distributed to all or a majority of the Board. (Government Code 54957.5)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's ~~Internet~~ web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an *emergency situation* for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An *emergency situation* means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist ~~act~~ activity, or threatened terrorist ~~activity~~ ~~act~~ that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a

MEETINGS AND NOTICES

majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and place and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

MEETINGS AND NOTICES

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law

MEETINGS AND NOTICES

4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

MEETINGS AND NOTICES

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

~~All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.~~

Teleconferencing During a Proclaimed State of Emergency

The Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location, providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participate from locations within district boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. State or local officials have imposed or recommended measures to promote social distancing
2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
3. When it has been determined, by majority vote as described in Item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option

Members of the public may be required to register to log in to a meeting when making public comments through an internet web site or other online platform that is operated by a third-party and not under the control of the Board.

MEETINGS AND NOTICES

3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
6. If during a Board meeting a disruption occurs which prevents the district from broadcasting the meeting to members of the public or for members of the public to offer public comments, the Board shall take no further action on any agenda item until public access via the call-in or internet-based service option to the meeting is restored

The district may, in its discretion, provide a physical location from which the public may attend or comment. (Government Code 54953)

The Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
2. State or local officials continue to impose or recommend measures to promote social distancing

(Legal references on the following page)

MEETINGS AND NOTICES

Legal Reference:

EDUCATION CODE

- 35140 Time and place of meetings
- 35143 Annual organizational meeting, date, and notice
- 35144 Special meeting
- 35145 Public meetings
- 35145.5 Agenda; public participation; regulations
- 35146 Closed sessions in connection with a student
- 35147 Open meeting law exceptions and applications

GOVERNMENT CODE

- 11135 State programs and activities, discrimination
- 3511.1 Local agency executives
- 54950-54963 The Ralph M. Brown Act, especially:
- 54953 Meetings to be open and public; attendance
- 54954 Time and place of regular meetings
- 54954.2 Agenda posting requirements, board actions
- 54956 Special meetings; call; notice

54956 Special meetings

54956.5 Emergency meetings

FEDERAL

- 28 CFR 35.160 Effective communications
- 28 CFR 36.303 Auxiliary aids and services
- 42 USC 12101-12213 Americans with Disabilities Act

UNITED STATES CODE, TITLE 42

- 12101-12213 Americans with Disabilities Act
- CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.160 Effective communications
- 36.303 Auxiliary aids and services

COURT DECISIONS

- Garnier v. Poway Unified School District, No. 17-cv-2215-W (JLB), 2019 WL 4736208 (S.D. Cal. September 26, 2019)*
- Knight First Amendment Institute at Columbia University v. Trump, 928 F.3d 226 (2019)*
- Wolfe v. City of Fremont, (2006) 144 Cal.App. 4th 54433*

ATTORNEY GENERAL OPINIONS

- 88 Ops.Cal.Atty.Gen. 218 (2005)
- 84 Ops.Cal.Atty.Gen. 181 (2001)
- 84 Ops.Cal.Atty.Gen. 30 (2001)
- 79 Ops.Cal.Atty.Gen. 69 (1996)
- 78 Ops.Cal.Atty.Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2019

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

The ABCs of Open Government Laws

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, rev. 2010

WEB SITES

- CSBA: <http://www.csba.org>
- CSBA, GAMUT Meetings: <http://www.csba.org/ProductsAndServices/AllServices/GamutMeetingsPolicy>
- California Attorney General's Office: <http://oag.ca.gov/home>
- Institute for Local Government: <http://www.ca-ilg.org>
- League of California Cities: <http://www.cacities.org>

MEETINGS AND NOTICES

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate or take action upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

Regular Meetings

The Board shall hold two (2) regular meeting(s) each month. Regular meetings shall be held at 6:00 ~~7:00~~ p.m. on the first and third Tuesday of the month at the Santee School District Educational Resource Center.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's ~~Internet~~ web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose

MEETINGS AND NOTICES

at the time the materials are distributed to all or a majority of the Board. (Government Code 54957.5)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's ~~Internet~~ web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

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MEETINGS AND NOTICES

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Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.